

Date: Wednesday 15 May 2013

Time: 10.00 to 15.00

Venue: Newquay Zoo, Trenance Gardens, Newquay, TR7 2NN

		Lead	Action required
Main Board Business			
1.	1000	Welcome and Introductions	Chris P
2.		Apologies for absence	
3.	1015	Declarations of interest	
4.	1020	How Job Centre Plus can support the LEP Carolyn Webster, Job Centre Plus attending	Chris P
5.	1050	Minutes from previous meeting • Action Sheet	Chris P
6.	1120	Governance and Financial Arrangements: 6.1 Financial Report and Financial Issues	Robert
7.	1150	Other Board Business 7.1 Performance and Risk Review: • LEP Business Plan: i) May update	Chris P/Mel
		7.2 Letters of Support	Chris P
		7.3 Board Feedback	All
		7.4 Communications Update	Mel
		7.5 'London Office'	Roland

- Presentation and Discussion

- Discussion

- Note progress

- Support/not support
- Note report - discussion on future policy

- PR tender and business engagement

- Note report and

	7.6 Board Evaluation	Tiplady	discussion
1230	(LUNCH TO BE SERVED)	Chris P	<ul style="list-style-type: none"> Note evaluation and discussion
Strategic Areas for Discussion			
8.	1300 EU Investment Strategy	Chris P	
	<ul style="list-style-type: none"> Process Communication 	Board Director leads to talk through each of their papers	<ul style="list-style-type: none"> Discussion/ Endorsement of paper
	Emily Kent and Phil Mcvey attending		
9.	1400 Feedback from LEP Network, Heseltine Single Pot, meeting with MPs	Chris L, Andrew Williams, Roland Tiplady, Chris P	<ul style="list-style-type: none"> Note report - Implications of Heseltine Review Discussion
	1450 Any other Business		
	1500 Date of next meeting – Revised date of 18 July		

CORNWALL & ISLES OF SCILLY

LOCAL ENTERPRISE PARTNERSHIP

CORNWALL AND ISLES OF SCILLY LOCAL ENTERPRISE PARTNERSHIP

MINUTES of a Meeting of the Cornwall and Isles of Scilly Local Enterprise Partnership held in the Foundation Building, Eden Project, Bodelva, St Austell, Cornwall, PL24 2SG on Wednesday 20 March 2013 commencing at 10.00 a.m.

Present: - Chris Loughlin (Vice-Chairman in the Chair)

Gaynor Coley, Jim Currie CC, Robert Davey, Amanda Martin,
Gavin Poole, Richard Reed, Roland Tiplady, Simon
Tregoning, Robin Teverson and Andrew Williams

Apologies for
absence: - Anne Carlisle
Chris Pomfret (Chairman)
Sandra Rothwell (Head of Economic Development)
Carolyn Rule (Portfolio Holder for Economy and
Regeneration)

Officers: - Glenn Caplin – Assistant Head of Economic Development
Emma Coad – Senior Democratic Services Officer
Mark Luxton – Assistant Head of Public Health and
Protection
Diana Mompoloki – Isles of Scilly Council
Mel Richardson – LEP Manager
Roger Radcliffe – Partnerships Officer (attended afternoon
session)

WELCOME AND INTRODUCTIONS (Agenda No. 1)

LEP28 The Vice-Chairman (In the Chair) welcomed everyone to the meeting, in particular he welcomed Mark Luxton, Assistant Head of Public Health and Protection, who would be presenting a paper to the Board entitled 'Better Business for All. Regulating for Growth Initiative'.

The Vice-Chairman advised that the Chairman, Chris Pomfret was unable to attend the meeting due to a medical appointment and had therefore sent his apologies.

The Vice-Chairman advised that notification had been received that following changes to the Cabinet, Stephen Rushworth was no longer the portfolio holder for economy and regeneration, as a result of which his formal resignation had been sought. The current portfolio holder was Carolyn Rule, however, she was unable to attend this meeting due to prior commitments.

Gavin Poole updated the Board on the implications of the Elections in May and the impact that this would have on Board Member representatives from Cornwall Council whose positions would not be formally confirmed until the end of May, after the next LEP Board meeting. Robin Teverson told the Board that he would not be standing for re-election.

The Board was advised that Diana Mompoloki and Amanda Martin (Vice Chair of Isles of Scilly Council) would be attending today's meeting but arriving a bit later due to transport difficulties.

APOLOGIES FOR ABSENCE

(Agenda No. 2)

LEP29 Apologies for absence had been received from Anne Carlisle, Chris Pomfret and Sandra Rothwell.

DECLARATIONS OF INTEREST

(Agenda No. 3)

LEP30 The following declarations of interest were expressed: -

- (i) Robin Teverson CC declared a personal interest in Minute No. LEP 32 (Action 10) by virtue of being a Director of the Marine Management Organisation.

REGULATING FOR GROWTH PROJECT

(Agenda No. 4)

LEP31 The Board considered papers prepared by Mark Luxton, Assistant Head of Public Health and Protection regarding 'Better Business for All' Regulating for Growth Initiative (BBfA).

The Board were provided with an overview of the proposal which would provide Cornwall and the Isles of Scilly with the opportunity to be a 'champion' (an early adopter) of the Better Business for All' (BBfA) regulating for growth initiative ahead of a proposed national launch in 2014.

This invitation followed the success of the pathfinder LEP's (Greater Birmingham & Solihull and Leicester & Leicestershire).

The papers outlined the background to the proposal along with opportunities for Cornwall and the Isles of Scilly, and the potential benefits and outcomes.

In the ensuing discussion, the main points were noted as follows: -

- (i) the Board supported the principle of the initiative and welcomed the opportunity to simplify regulations and provide clearer guidance to the business community;
- (ii) it was commented on the need for the LEP to be the championing voice of industry;

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- (iii) the Board expressed reservations regarding the potential impact the initiative could have on the LEP's reputation (positive or negative) and stressed the need to be able to challenge and simplify regulations to make it easier for businesses;
- (iv) it was the view of the Board that there was a need to further clarify the role of the LEP in relation to this project and identify where the risks could come from and how the Council would engage with the LEP;
- (v) it was commented that the timetable for the initiative was restrictive and that if possible it should be pushed back otherwise it was considered it may not be achievable;
- (vi) the Board commented on the role of the Isles of Scilly Council and the scope of involvement and confirmed that it was important to have the Isles of Scilly Council's involvement if they wished to participate. If this couldn't be secured at the outset of the initiative, they could get involved at a later date. It was noted that there may be a need to adapt specific areas to fit with the regulations on the Isles of Scilly and Mark Luxton agreed to discuss further with Diana Mompoloki and Amanda Martin outside of the meeting.
- (vii) Simon Tregoning and Roland Tiplady agreed that in order to ensure the programme met the needs of businesses and fit with priority 1 of the LEP Strategy it was important that they should hold an initial meeting to scope out details and direction of travel.

It was agreed that the recommendations in the report be carried, namely that:

- LEP, Cornwall Council and the Council for the Isles of Scilly to work in partnership to be a 'champion' (early adopter) of the initiative
- Delivery be undertaken by PH&P's 'Business and Consumer Support Unit' in Cornwall Council with the LEP providing the strategic oversight ensuring that the programme meets the needs of businesses and fits with priority 1 of the LEP Strategy.
- LEP, via the Business Competitiveness, Growth and Finance Sub Group, champion this project and help steer the work of the Council's regulatory services. It was recommended that a Board Director leads a small steering group, to meet quarterly and comprising representation from the private sector including a business that is regulated.
- To maximise the benefits of this project by ensuring that the Business and Consumer Support team were equipped to advise businesses of other sources of business support promoting Business Pulse as a gateway to a range of business services.

Action 1: Simon Tregoning, Roland Tiplady, Mark Luxton and Mel Richardson meet to take forward the project

Action 2 : That the Isles of Scilly Council consider their involvement in the project in discussion with Mark Luxton

MINUTES FROM PREVIOUS MEETING

(Agenda No. 5)

LEP32 It was agreed that the minutes of the meeting held on 24 January 2013 were a true and accurate record.

EU Workshop – Summary notes

The Board was informed that notes summarising the EU Workshop had been circulated to the Board Members. Although this was not a Board meeting, it was commented that there was a need to consider the summary points of meetings such as this and to endorse them formally.

SUMMARY OF ACTIONS – LEP BOARD 24 JANUARY 2013

A summary of the actions confirmed at the meeting held on 24 January 2013 had been circulated, details of which were noted. The Board were informed of the following updates. Outstanding actions were noted and appear in bold: -

Action 2: Private Sector Board Directors were reminded to complete the time recording form. **Action: All**

Action 5: Mel Richardson advised that it had not been possible to complete this action and the details would be brought back to the Board regarding the level of Council resource available to the LEP Board and to explore what could be accessed freely and what resources needed to be remunerated. **Action: SR/MR**

Action 4 : Mel Richardson advised that further clarification was sought from BIS regarding the official status of the LEP, whether it was a public body and whether it had to follow public procurement rules. **Action: MR**

Action 6: Mel Richardson advised that a Register of Interests had been created with all declarations being recorded in the Register since the start of the LEP and would continue to be updated as and when declarations were made. Mel Richardson and Gavin Poole undertook to seek guidance on types of interest to be registered by Board Directors and would circulate further information in due course. It was also commented that it was common practice in other Board meetings to have the register on the table whilst the meeting took place. **Action: MR/GP**

It was agreed that minutes of future meetings would be circulated to Board Directors as soon as possible following the meeting. **Action: MR/EC**

Action 10: Andrew Williams provided the Board with an update on his attendance at a meeting organised by the Local Action Groups as detailed within the Agenda. Diana Mompoloki updated the Board with the position with the Isles of Scilly Local Action Group and potential impacts in the future.

Action 12: Diana Mompoloki confirmed that she had not yet had the opportunity to meet with CDC to progress the Superfast Cornwall action. **Action: DM**

Action 14: Chris Loughlin confirmed that this action to approve the RGF Round 4 application had been signed off by the Chairman and submitted to DCLG.

Action 15: Mel Richardson confirmed that the Chairman was involved in the progression of the Invest in Cornwall Branding. **Action: CP**

Action 16: Roland Tiplady provided the Board with an update on his work with the Invest in Cornwall Team and the outcome of his meeting with UKTI and CDC. He referred to the benefits that had been achieved by Liverpool who had opened an office space in London to attract outside foreign investment. It was commented that this type of approach could provide a significant benefit to Cornwall. The Board acknowledged that this was worthy of further debate and that further work should be undertaken to understand the demand, how we were currently represented in the City, how the Liverpool model worked and potential resources available. **Action: paper to be presented to next Board meeting. MR to discuss with Lucy Hunt in CDC**

Action 18: In relation to the action regarding the appointment of Edelman, Robin Teverson referred to the benefit of using Members of the House of Lords who had a base in Cornwall to provide a gateway to Minsters. Chris Pomfret and Chris Loughlin would be meeting with Edelman regarding the organisation of regular MP and MEP briefings and would take on board comments regarding the House of Lords. **Action: CL/CP**

Action 22: Mel Richardson advised that the Local Transport Body Assurance Framework had been submitted and that a response was still awaited.

Action 23: Chris Loughlin advised that further details were required on the funding formulas used to allocate funding to Cornwall which should not be based on population and that this matter would be reported back. **Action: GC**

GOVERNANCE AND FINANCIAL ARRANGEMENTS

(Agenda No. 6)

LEP33

LEP Articles

(Agenda No. 6.1)

LEP33.1 Gavin Poole referred to a copy of the Articles of Association of Cornwall and Isles of Scilly Local Enterprise Partnership Limited which had been tabled at the meeting for formal adoption and the Board had also been provided with a brief commentary by email prior to the meeting.

Gavin said that the articles were largely finalised but wanted the opportunity for the Board to consider these. Sign off is awaited from the Isles of Scilly Council. In view of the next Board meeting not being until May, Gavin asked for authority to be delegated to three Board Directors to approve the articles and any other documents required in order to implement the articles on behalf of the Company with further authority to make minor amendments as they see fit.

In the ensuing discussion, the main points were noted as follows: -

- (i) it was commented on the role of the Isles of Scilly Council and that the Isles of Scilly Council should be able to put forward it's own nominee;
- (ii) the Board made specific reference to the length of office held by Directors and whether it was right to include a maximum term of office, it was, however, considered that it was appropriate to include reference to this within the articles to ensure the vitality of Board Directors on the LEP;
- (iii) reference was made to the loss of the objectives from the constitution and the appropriateness of including objectives within the legal document. It was subsequently decided that this was a management issue rather than a legal issue but would be nevertheless a useful document to be incorporated into the communications plan rather than the Articles;
- (iv) the Board discussed the role of the Sub Groups and the necessity for them to establish their own governance arrangements/Terms of Reference and the formalisation of the scheme of delegation.
- (v) the Board discussed the idea of an Open Meeting rather than an AGM, an opportunity to update stakeholders on the progress of the LEP. Board Directors said they would welcome a proposal around this at the next meeting.

Action 3: That Gavin Poole, Chris Pomfret and Robin Teverson CC be authorised to progress The Articles of Association of Cornwall and Isles of Scilly Local Enterprise Partnership Limited and to make minor comments and amendments as appropriate and that they be formally adopted.

Action 4: That Gavin Poole consider the governance of sub groups

Action 5: That a proposal be put forward regarding the timing and format of an Open Meeting - MR/ST

Enterprise Zone MOU

(Agenda No. 6.2)

LEP33.2 Gavin Poole referred to the Enterprise Zone MOU within the Board papers detailing arrangements in respect of Newquay Enterprise Zone.

In view of the next Board meeting not being until May, Gavin asked for authority to be delegated to two Board Directors to approve the MOU and any other documents required in order to implement the MOU on behalf of the Company with further authority to make minor amendments as they see fit.

In the ensuing discussion, reference was made to whether there would be any Business Rate liability for the LEP on the empty buildings within the Enterprise Zone.

Action 6: That Gavin Poole and the Chairman be delegated authority to make minor amendments, as necessary, to the Enterprise Zone MOU for arrangements in respect of Newquay Enterprise Zone and that the MOU be formally adopted and sent to DCLG.

Action 7: That Gavin Poole undertakes to clarify the position regarding Business Rates on empty buildings and the potential implications if any for the LEP.

The Board Directors thanked Gavin Poole for his work on the Company articles and Enterprise Zone MOU

Financial Report
(Agenda No. 6.3)

LEP33.3

1. Summary Financial Report

Robert Davey outlined his financial report at the meeting which provided an overview of the LEP Budget to 28 February 2013. He confirmed that it was intended to provide this report at the end of each month.

In the ensuing discussion, it was confirmed that detailed information on the background of each transaction was available and that the overview was aimed to provide Board Directors with a clear and simple glance at the current financial situation.

Directors asked that the honorarium and expenses for the Board within the CC controllable expenditure section be split out into two separate lines.

The Board Directors thanked Robert for his clear financial report.

Action 8: Monthly financial reports to be provided to LEP Board with slight amendment made to reporting on CC controllable expenditure as above

2. Accounting Arrangements - LEP

Robert Davey advised that he had recently received a paper prepared by Cornwall Council on the Accounting Arrangements for the LEP, in particular referring to the Company Status and associated VAT issues. The paper was tabled and circulated. Robert Davey said that more information was needed from the finance team before any recommendation could be made to the Board.

In the ensuing discussion reference was made to the VAT implications and levels of delegation and spending thresholds and the need to be clear around the approvals and payments of monies.

Action 9: That Robert Davey engage with Cornwall Council's finance team further to discuss the accounting arrangements for the Local Enterprise Partnership.

Action 10: That clear protocols are put in place re levels of delegation for spending money, approval of expenditure, procurement practices etc. RD/MR

OTHER BOARD BUSINESS

(Agenda No. 7)

LEP34

Performance and Risk Review

(Agenda No. 7.1)

LEP34.1

Progress and Risk Report – March 2013 – Update

Glenn Caplin provided an update on the Business Plan progress for March 2013 and proceeded to comment on the following: -

Superfast Cornwall (RGF Strand 1a) – reference was made to the current level of take up and the proposal for a further critical review to take place in April/May 2013.

Concern was expressed that delaying action on the low take up of this fund until May could have a detrimental impact and that a recovery plan should be sought immediately. The Board discussed the potential obstacles restricting the take up and the potential reputational impact that the any failure could have on the LEP. The business take up of superfast generally was commented on and the Board expressed a willingness to put pressure on BT to help accelerate this if possible.

Action 11: That a detailed report be prepared as a matter of urgency on the recovery position of Superfast Cornwall Fund 1a) and that authority be delegated to the Chairman to act on behalf of the LEP as necessary. GC to liaise with CDC on the report

Geothermal Opportunity – Glenn Caplin updated the Board on the current position with geothermal opportunities and advised that the Chairman had asked that the restriction on the award of GEL be lifted. It was noted that the response from BIS had been negative, despite lobbying hard by the LEP. The outcome of a meeting with DECC regarding the matter was awaited.

Action 12: The Geothermal letter be circulated to all Board directors.

Letters of Support

(Agenda No. 7.2)

LEP34.2 The Board noted that there were no letters of support to be considered at the meeting.

Arising from the above, the Board discussed the need to review the current position regarding the process for issuing letters of support and the potential impact for the LEP.

Action 13: That Mel Richardson draft a paper, in consultation with Gavin Poole, the Chairman and Diana Mompoloki reflecting and reviewing the process on letter of support and that the paper be reported back to the next meeting.

SMART GRID Cornwall – PRESENTATION

Chris Ingram attended the meeting and outlined his professional background and the proposal for SMART GRID Cornwall.

Smart Grids provided a new type of electricity network which could respond to peaks and troughs in energy generation and demand. A smart grid network would enable a two-way flow of energy and information. This would expose and eliminate waste and inefficiency from the system, empower consumers to interact directly with the grid and increase capacity through more efficient power production and delivery, playing an integral role in supporting the move towards a more sustainable and resource efficient economy.

Arising from the presentation and discussion it was commented that further details were required to enable the LEP to gain a greater understanding of the commercial opportunities of SMART Grid Cornwall and be convinced that the benefits would remain in Cornwall.

Action 14: That Glenn Caplin prepare a paper on the proposal for SMART Grid Cornwall detailing the potential opportunities available and how they would fit with the LEP Strategy.

LEP34.3

EU INVESTMENT STRATEGY

(Agenda No. 8)

LEP35

Glenn Caplin updated the Board on the progress to date regarding the EU Investment Strategy and outlined the proposed timetable.

In the ensuing discussion, the main points were noted as follows: -

- (i) it was commented that the proposal would be for a Cornwall and Isles of Scilly programme, however, there may be opportunities for joined up working with other programmes on a project by project basis. It was noted that whilst collaboration was an important factor there were no specific governance arrangement proposed with other programme providers;
- (ii) it was anticipated that there would a centralised approach to communication with stakeholders. In order to achieve this it would be important for the staff resourcing the groups to correlate information to avoid duplication;

- (iii) Gavin Poole advised that he would be replacing Robert Davey on the Enterprise Zone Board;
- (iv) it was important that in preparing this EU Investment Strategy that the Board Directors considered the LEP's next 3 year business plan from January 2014 and worked out the EU elements within it so that the wider strategic issues within the priorities don't get lost and that two jobs were combined into one;
- (v) the Board expressed the view that whilst it was important to involve the Chamber of Commerce, it should also ensure other parties were involved and that no one should be excluded;
- (vi) the involvement of Government departments at an early stage was welcomed to ensure more flexibility and development of the EU proposal, however, it was commented there may be differing agendas across departments.

Action 15: That the work continues to develop the EU Investment Strategy whilst also considering the future components of the LEP's next 3 year business plan which will need to start in January 2014.

LOCAL NATURE PARTNERSHIP AND HEALTH AND WELLBEING BOARD REPORTS

(Agenda No. 9)

LEP36 Local Nature Partnership

The Board considered a report tabled at the meeting providing a summary of the recent activities of Cornwall and Isles of Scilly Environment Partnership (CioSEP) Initiation Board and the future development of the Environment Partnership Board.

The CioSEP had submitted two requests to the LEP, regarding a director of the LEP being involved in the recruitment of the Chair of the Environment Partnership and preparation of the EU Investment Strategy. The report also detailed work to produce a State of the Environment report in Summer 2013 and the input the Environment Partnership would make to the Cornwall Local Plan.

Andrew Williams agreed that he would be happy to assist with the Chairman interviews and would further be interested in being on the LNP Board to provide a link with the LEP. The LNP are already being involved in the EU process through the Priority 4 group.

Action 16: Mel Richardson to notify the Local Environment Partnership of the Board's discussion and organise the contact with Andrew Williams

Cornwall Shadow Health and Wellbeing Board

The Board considered a report regarding the Cornwall Shadow Health and Wellbeing Board which provided details of the current situation regarding the Board and sought

to be involved in the preparation of the EU Investment Strategy which the LEP was leading on and sought guidance on how it could input into the process.

It was noted that through Gaynor Coley and the supporting officer, Judith Hann, the Shadow Health and Wellbeing Board would be involved in the EU process.

ISLES OF SCILLY VISIT

(Agenda No. 10)

LEP37 The Board was informed that Andrew Williams, Sandra Rothwell and Chris Pomfret had visited the Isles of Scilly Council and had taken a trip around the Islands and had met with representatives of the Duchy of Cornwall, Steam Ship Company and Members of the Isles of Scilly Council to discuss and understand the transport issues.

Andrew Williams updated the Board on the key issues arising from the visit particularly in relation to transport to and from the Island from the Mainland and commented that the visit had been both a useful and informative way of understanding the issues.

Diana Mompoloki advised that the main issues relating to transport centred around overall value for money and the resilience to transport. Fundamental investment had been received to address transport issues on the two Quays and at the Airport. The Department for Transport had indicated that the Isles of Scilly would not qualify for a Transport subsidy, it was therefore important to make sure that infrastructure was resilient and to ensure that the Island offered the best value for money that was possible.

Amanda Martin advised that she considered that the visit had been very constructive and had provided the Isles of Scilly Council with a greater understanding of the work of the LEP and that from this further progression could be made.

LEP COMMUNICATIONS AND PUBLIC RELATIONS

(Agenda No. 11)

LEP38 The Board considered a report tabled at the meeting regarding communications and public relations and specifically using the services of a dedicated provider with an emphasis on locally based PR activity using the communications plan as a guide to the type of activity required.

The government's recent decision to make the LEP responsible for determining the strategic direction of the next EU structural funds programme, coupled with examples of recent breaking news, emphasise the range and importance of this function in reaching all LEP stakeholders. The report sought confirmation of a budget and proposes an expedient means of appointing a suitably qualified provider.

Complementing this local need, London based public affairs company 'Edelman' had recently been appointment for a 12 month period at a cost of £10,000 with a specialist brief to undertake a Westminster engagement programme for Cornwall and Isles Scilly LEP. The purpose of these meetings will be to keep MP's informed of LEP activities in order that they can be called upon for assistance as and when required and/or asked for assistance with issues as they arise.

In the ensuing discussion, the main points were noted as follows: -

- (i) it was commented that whilst the brief proposed to be issued to the PR companies should not be too prescriptive it was important to ensure that some direction was provided on the core values and direction of the LEP;
- (ii) the Board referred to the need to ensure that PR was professionally managed using a proactive approach, it was noted that to date the media had been favourable of the LEP's but that may change in the future and a good PR company could help;
- (iii) that the Communications Plan needed to include something about the values of the LEP, its objectives and mission and its tone of voice.
- (iv) It was important to define what the LEP would like out of the relationship with the PR company – e.g. better visibility, wider engagement, enhanced reputation
- v) That the Business Pulse forum be considered as one of the means of communicating

It was agreed that the recommendations would be carried once the Communications Plan had been finalised. It was also agreed that Tenders in Cornwall be utilised to publicise the opportunity and that a budget starting at £20,000 per annum be considered.

The recommendations were :

- The LEP recruits a communications and public relations company to deal with local PR and Communications
- That the brief issued is not fully prescriptive but rather requires the companies to give information on their track record and a clear indication of their proposed approach, with specific costs, using the LEP Communications Plan as a guide;
- That a base budget be applied to the task of local communications and public relations

Action 17: That Simon Tregoning, Chris Loughlin, Gavin Poole and Mel Richardson finalise the Communications Plan first and then agree the PR brief

ANY OTHER BUSINESS

(Agenda No. 12)

LEP39

1. Government response to the Heseltine Report

Action 18: That a paper be prepared and circulated detailing the main points and implications of the Government's response to the Heseltine Report.

2. Board Evaluation Survey

Board Directors not already having done so were reminded to complete the LEP Board Evaluation forms in confidence.

3. Core Funding Bid

Mel Richardson advised that the outcome of the Core Funding Bid was expected on 20 March, 2013.

4. Business Pulse

Simon Tregoning provided an update on Business Pulse and the current position to date.

5. Community Infrastructure Levy

Roland Tiplady referred to Cornwall Council's Preliminary Draft Charging Schedule for Community Infrastructure Levy (CIL) consultation which would take place between 11 March 2013 and 22 April 2013.

The CIL would allow local authorities in England and Wales to raise funds from developers undertaking new building projects in their area. The money could be used to fund a wide range of infrastructure that was needed as a result of development. This could include new or safer road schemes, flood defences, schools, hospitals and other health and social care facilities, park improvements, green spaces and leisure centres. CIL rates would be set in consultation with local communities and developers and would provide developers with much more certainty 'upfront' about how much money they would be expected to contribute.

The Board commented that the charges could have a potential impact on the delivery of infrastructure and may impact the construction sector.

Action 19: That the CIF consultation document be circulated and Board Directors to take a view on how to respond and if they wanted a briefing by planning. For GC to organise a paper considering the economic implications of this proposal

NEXT MEETING

(Agenda No. 13)

LEP40 The next meeting of the Board would be held on 15 May 2013.

The meeting ended at 3.05 pm.

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[The agenda and reports relating to the items referred to above are attached to the signed copy of the Minutes].