



**CORNWALL &
ISLES OF SCILLY**
LOCAL ENTERPRISE PARTNERSHIP

Title Cornwall and Isles of Scilly Employment and Skills Board

Date 13 October 2021

Time 2pm to 4:30pm

Venue Via Microsoft Teams

Agenda

Item No.	Timings	Agenda Items	Paper	Lead
1.	2:00pm	Welcome and Apologies <i>(Kate Swain, Julie Gripton, Adrienne Murphy, Meredith Teasdale and Phil Mason)</i>		FB
2.	2:05pm	Employment & Skills Board 16 June <ul style="list-style-type: none"> Minutes and Action Summary 		FB
3.	2:10pm	Progress Reports: <ul style="list-style-type: none"> Employment and Skills Digital Skills Partnership 	Report Report	SS CR
4.	2:30pm	Members Sector Update <ul style="list-style-type: none"> 3 min verbal update 	Verbal	All
5.	3:00pm	Careers Hub Delivery Plan	Report	CC
6.	3:30pm	Local Skills and Labour Market Strategy Update	Verbal	SS
7.	3:45pm	Any other business <ul style="list-style-type: none"> Transport to Work Survey Findings (CK) 		All
Date of next meetings <ul style="list-style-type: none"> 8 December 2021 2022 <ul style="list-style-type: none"> 9 February 13 April 8 June 12 October 7 December 				



Minutes

Meeting Title:	CloS LEP Employment and Skills Board	
Date:	16 June 2021	
Time:	2pm to 4:30pm	
Location:	Via MS Teams	
Chaired by:	Frances Brennan	
Members:	Frances Brennan (Chair) (FB) Clare Parnell (Vice Chair) (CP) Adrienne Murphy (AM) Alex Lingard (AL) Andrew Finley (AF) Caitlin Gould (CG) Chris Mann (CM) Eric Nicholls (EN) Ian Curnow (IC) Phil Mason (PM)	Rob Ingram (RI) Stuart Roden (SR) Emma Stratton (ES) James Neale (JN) Kate Ellis (KE) John Evans (JE) Julie Gripton (JG) Paul Wickes (PW) Meredith Teasdale (MT)
Officers:	Clare Harris Cathie Kessell Emily Kent Chloe Rickard Laura Herbert	Glenn Caplin-Grey Stacey Sleeman Kate Evan-Hughes Jo Evans
Observers:	David Krohn Henry Seymour	Mike Page Mark Duddridge
In attendance:	Mari Eggins (CEO Carefree) David Roose (Head of Children in Care and Care Leavers)	
Supported by:	Debbie Osborne, LEP Executive Team	

Minutes		Action
1.	Welcome and Apologies <ul style="list-style-type: none"> Apologies received from Paul Wickes, Glenn Caplin-Grey, Emily Kent, Caitlin Gould, James Neale, Nicky Hector, 	

Minutes		Action
	<p>Mark Duddridge, Phil Mason, Meredith Teasdale and Kate Evan Hughes (Rachel Delourme attending).</p> <ul style="list-style-type: none"> • Welcome to Mike Page who will be the new DWP representative taking over from Terri Whitten. • Welcome to Chloe Rickard (Digital Skills Partnership Coordinator) and Laura Herbert (People and Prosperity Communications Officer). • Board members were also advised that Nicky Hector has formally resigned from the Board due to work commitments. 	
2.	<p>Employment and Skills Board 22 April 2021</p> <ul style="list-style-type: none"> • Minutes from 22 April 2021 were agreed as a true and accurate record. • Actions all completed or covered on today's agenda. 	
3.	<p>Progress Reports</p> <p>Employment and Skills</p> <ul style="list-style-type: none"> • People Hub: now been given green light from Managing Authority. Now has a presence to give support to stakeholders and providers. • Mid Life MOT Project: now completed with evaluation done and submitted to DWP. DWP will review evaluations from all pilot areas to determine whether there will be a national roll out. • Digital Skills Partnership: Chloe Rickard now started as the new Digital Skills Partnership coordinator, will be working part time until July and then will be full time. • Apprenticeship Campaign: going well and continues to build awareness of Apprenticeships and Cornwall Apprenticeships within the County's SME community. Apprenticeship Levy survey now live for employers to complete. • ESF: Nearly to full allocation of funding. £131m contracted for CloS. One project going through appraisal but will more than likely be removed so will be additional funding available for other use. • Construction and Green Jobs: Cornwall College/Truro and Penwith College submitted a bid for a business centre to grow green economy. 	

Minutes	Action
<ul style="list-style-type: none"> • FB: Had a really good PA1 meeting yesterday (15 June 2021). No of PA1 ESF projects running in county. One concern though is the amount of people (48k) currently on Universal Credit (UC) and (31.7k) on furlough. Is a need to promote the People Hub more effectively to show what support is available. Request to Board members to share information on what is available. <p>Digital Skills Partnership</p> <ul style="list-style-type: none"> • As advised previously Chloe Rickard now started as the new Digital Skills Partnership coordinator, will be working part time until July and then will be full time. • DSP now sits in the wider policy team a DCMS. • Working with HoSW LEP area on a joint approach for Wave 2 Digital Bootcamps and awaiting the decision from DfE. • Looking at creating a smaller strategic DSP Board. • In process of writing a strategic communications plan. • Working with Colleges and Software Cornwall to map out what support is available. 	
<p>4. Members Sector Update</p> <ul style="list-style-type: none"> • FB: Member updates have proven very important to explore demand and need across all sectors, this to be taken to the provider groups. • Hospitality (ES): <ul style="list-style-type: none"> o Personally doing very well, have been able to provide accommodation and offer the national living wage to all staff. o Some hotels however are having to cancel non resident bookings due to staff shortages. o Working with Visit Cornwall on a conversation of how Cornwall can contribute to the national hospitality sector. o FB: following discussions with RIO (who focus on young people), and information received from other partners, have shown that they want to work in sector but transport is the main issue. There are some really good people available in local labour force, how do we get those people to those vacant posts? CP: Is there a 	

Minutes	Action
<p>need to commission a piece of work/report on this issue. Action 1: SS to liaise with Head of LEP Commissioning on the possibility of commissioning some work on the tax loss etc.</p> <ul style="list-style-type: none"> o ES: Lack of or access to public transport is a big issue given that not all public transport goes through the main employment routes. o Out of the 48k currently on UC finding work shouldn't be an issue. o SS: there are definite barriers and enablers but there are lots of tools available to help vacancies. FB: Plenty of resources available so can work with those groups out of work to teach basic skills. o SR: Need to remember that not all of those 48k on UC are unemployed some are just low earners and receive UC as a top up to their wages so is there any data available to find out from that figure who are actually unemployed? Also need to look at increasing the availability of social housing. o MP: Lot of sector based work being undertaken by DWP at the moment with academies, interview assistance, Kickstart Scheme etc. working with partners ie Cornwall RIO Youth Hub. <ul style="list-style-type: none"> • Manufacturing (EN) <ul style="list-style-type: none"> o Recruitment within sector was difficult before the COVID pandemic and still remains the case now. Vacancies receiving reduced number of applicants and those applicants are not of a high enough calibre, even for administrative posts. Agreed to share those vacancies with Cathie Kessell to share with Provider Group. o KE: There is a possibility of doing some joint programmes with manufacturing/construction sector and share resources. Will take conversation offline with EN. Focus group with students proved useful and will share information. o JE: Level 2 Construction Course at Cornwall College has 332 signed up to start in September 2021. 	<p style="text-align: center;">SS</p>

Minutes		Action
	<ul style="list-style-type: none"> o RI: Happy to pick up conversation on placement routes. Jobs being competed for locally and nationally. o IC: Lot of money given to ESF projects. The challenge is to get engagement on referrals and knowledge between sectors. Mental Health a big issue with employees wanting to fund or move roles. o FB: Challenge to ESB members – speak to each other, share those vacancies with providers and colleges! 	
5.	<p>Corporate Parenting <i>Mari Eggins (CEO Carefree) and David Roose (Head of Children in Care and Care Leavers)</i></p> <ul style="list-style-type: none"> • Attending today to ask how CloS LEP ESB can support Cornwall's Corporate Parenting Board to enable businesses in CloS to understand why it makes ethical and economic sense to support children in care and care leavers and to work with Cornwall's Corporate Parenting Board to encourage businesses to support care leavers – for example, through prioritising this cohort for work experience and apprenticeships. • There are almost 500 children and young people in and leaving care in Cornwall at any one time. Cornwall Council and its statutory partners are the Corporate Parent to children in care and care leavers and businesses can help by acting as Corporate Aunties and Uncles to achieve better outcomes for those children in care or leaving care. • The Children and Social Care Bill 2017 published by the DFE sets out what it expects from a local authority to be a good corporate parent. • Cornwall Council's Children Services have been rated outstanding by OFSTED and data has shown that most young care leavers want to learn an actual trade. • SS: Embedding this into the Employment and Skills Strategy is a good starting point and then into all contracting and commissioning to support wider employment. 	
5.	<p>Housing/Transport Update</p> <ul style="list-style-type: none"> • SS: since last meeting more activity underway specifically with Economic Intelligence Lead working on a Resident and Business Survey using DfE Funding to better understand barriers and pull together baseline evidence. 	

Minutes		Action
	<p>ESB members are reminded that Economic Growth and LEP sit within the wider directorate of Economic Growth and Development (which also includes Planning, Housing and Transport) so looking at a wider directorate action plan.</p> <p>Housing</p> <ul style="list-style-type: none"> • This has been a massive crisis for last 20 years and now exacerbated by COVID pandemic. • Would be a good opportunity to ask a Cornwall Council Housing representative to attend and present to a future ESB to explain what plans are in place and how ESB can help with wider lobbying. Action 2: SS to liaise with Housing to ask for a representative to present to a future ESB. • A “think piece” for MPs to be pulled together so they can better understand local issues and an ask on how they can support. • JG: This issue is not just restricted to people on low incomes, professional people are also struggling to find housing. Need an innovative and creative solution as having impact across all sectors. <p>Transport</p> <ul style="list-style-type: none"> • Task and Finish Group set up under the PA1 Group. Are currently developing a comprehensive survey for employers and individuals, will be shared with ESB when available. Data from survey could help influence any bids going forward. 	SS
6.	<p>Community Renewal Fund update</p> <ul style="list-style-type: none"> • Open Call process ended on 7 May 2021. • 30 applications received totalling £20m, this is for a £3m pot. • Now compiling a shortlist package for submission on 18 June 2021. • Final approval process should be completed by end of July and will share final list with ESB when appropriate. 	
7.	<p>Any other business</p>	

Minutes	Action
<ul style="list-style-type: none"> • RI: Launching an internship project in September focusing on wider participation groups (ie Care Leavers, Disabled etc). • CP: LEP Directors were invited to a tour of the Virgin Orbit LauncherOne Rocket at the Aerohub. Spaceport Cornwall have now appointed David Pollard as their Education and Outreach Officer. • RI: Falmouth University commissioned an independent report to assess the institution's contribution to Cornwall and the wider UK economy. The report can be accessed here. • FB: now working with Case UK which is fully funded mental health support for individuals in work in Cornwall. Employers can refer employees or employed individuals can self refer. Sharon.Jones@case-uk.co.uk will happily chat to anyone who's interested in what they can offer employers and employed individuals. 	
<p>Date of next meetings:</p> <ul style="list-style-type: none"> • 14 July 12noon to 1pm (<i>Informal with Creative focus</i>) • 13 October 2pm to 4:30pm • 8 December 2pm to 4:30pm <p><i>Please note that the ESB are currently meeting virtually (via Microsoft Teams).</i></p>	
<p>Actions from today's meeting 16 June 2021</p> <ol style="list-style-type: none"> 1. SS to liaise with Head of LEP Commissioning on the possibility of commissioning some work on the tax loss etc. 2. SS to liaise with Housing to ask for a representative to present to a future ESB. 	<p style="text-align: right;">SS</p> <p style="text-align: right;">SS</p>

Meeting finished at 1600

Employment and Skills Strategy Update – June 2021

Progress Report:

Project	Description	Progress to date	RAG	Lead
Future of Work Campaign	Employer Skills Survey and Sector Focus Groups to inform the further development of our Skills Strategy.	<p>Cornwall and Isles of Scilly LEP Employment and Skills Board and Cornwall Council are working on a ‘Future of Work’ campaign with CloS Skills Hub. To support this work an Employer Skills Survey has been launched to help us identify employers’ skills needs, barriers to recruitment and training challenges. Please share with your networks and we are currently promoting through social media. Please follow our ‘Employment and Skills’ social media accounts</p> <p>Tweets: Can you help @CloSCareers create a picture of employment across Cornwall and the Isles of Scilly? Click the link below to take part in their survey and enter a prize draw. ↓ https://bit.ly/Survey_LEP_ESB</p> <p>LinkedIn: @CloS Employment and Skills would like your help creating a picture of employment across Cornwall and the Isles of Scilly. Click the link below to take part in their survey and to enter a draw to win a meal for 6 and for a FREE session with @Cornwall & Isles of Scilly Growth and Skills Hub. ↓ https://bit.ly/Survey_LEP_ESB</p> <p>As you are aware, we will be exploring these issues in more depth through a number of Sector Focus Groups at St Austell Conference Centre, which will add weight and amplify the Survey’s findings and help us develop and refine our skills strategy. A number of ESB members are attending those focus groups</p> <p>The focus of the discussions will be on businesses’ experiences of skills shortages, employment, recruitment and staff development including (as appropriate) the impact of digital technology and sustainability on skills and training needs; apprenticeships; good quality work and staff progression opportunities.</p> <p>Please email laura.herbert@cornwall.gov.uk if you are interested in doing a telephone interview with Faith from Red Box Research, if you are unable to attend any of the focus groups.</p>	Green	Clare Harris
Skills Hub	<p>Delivery of ESF funded independent skills diagnostic and referral service, aligned with the CIOSS Growth Hub</p> <p>Project Completion date – PCR agreed for extension to End March 2023</p>	<p>Cornwall has seen tourism numbers rise significantly; however, this has come with the added challenge of the so-named “ping-demic”. CIOSSH have continued to support businesses during this time while preparing for the anticipated rise in enquiries in line with the new academic year.</p> <p>The CIOSSH team have been running a Future Skills campaign marketed towards SME employers in CIOSS.</p> <ul style="list-style-type: none"> • CIOSSH contacted 148 SMEs via telephone and sent 145 mailout packs containing an invitation to September events and a brochure showcasing the project with client case studies. • We worked in collaboration with Business Cornwall Magazine on their September edition Building the Workforce of Tomorrow. 	Green	Bethany Allen

Project	Description	Progress to date	RAG	Lead
		<ul style="list-style-type: none"> • CIOSSH are delivering a main event of the same title on 28th September which is available to attend online or in person at St Austell Conference Centre. • The main event will be followed by three online webinars in key topic areas: sustainability, cyber security and accessing the right skills. • CIOSSH have worked with the CC and the LEP supporting the Business Survey and Focus Group sessions. • CIOSSH have been featured in several online and print publications including The Newquay Voice, Growth Programme Brochure and Business Cornwall Daily Digest. <p>Top Skills requests from clients have shifted slightly with Apprenticeships moving from 4th (end of April) to 2nd by the end of August. The top request remains Digital Marketing.</p> <p>Additional added value work has taken place including:</p> <ul style="list-style-type: none"> • Presentation to Devon and Cornwall Training Provider Network about CIO Skills Landscape • Featuring in Cornwall Apprenticeship Campaign's Employer Roadmap videos for social platforms • Conversations about the AEB procurement impact on the county and new ESFA updates including Levy Match Service and Flexi Job Consultation • Guest judging 3 categories at the Cornwall Apprenticeship Awards • Providing advice, guidance and signposting to contacts including training providers, projects, and stakeholders 		
People Hub	<p>Delivery of ESF funded employability triage and referral service for CIO residents on employment, education & training, that includes:</p> <ul style="list-style-type: none"> • Community-based engagement and Life Choices course through Konnect Communities • Skills for remote working through SmartMatching <p>Employability Chatbot 'debbie' through Hi9</p>	<p>People Hub have been working with PA1 ESF Projects and mainstream partners to heavily promote the innovative, one-stop-shop employability triage and referral service, and to help grow the market for ESF PA1 provision. This has included setting up a PA1 Working Group and delivering Advisers Networking Sessions to increase knowledge and awareness throughout and across ESF and mainstream provision</p> <p>With 214 enquiries to date, we are finding the main areas of enquiry are employability, employment and finance from people out of work, predominantly aged between 35-65. Increasingly, enquiries are coming through from referral partner agencies due to our intensive and collaborative partnership engagement activity.</p> <p>Currently 51 participants have started on the project with both the Konnect Life Choices course and SmartMatching cohorts now progressing to move people to education, training or employment.</p> <p>New website, communications and marketing will start in Q421 with the aim to increase awareness of the volume of provision and grow the uptake of the People Hub triage and referral service.</p> <p>People Hub have been working with People & Prosperity to look at how we can collectively improve referrals into our ESF contracted unemployment support provision and further promote the People Hub service to other partners/stakeholders and with Council Members.</p>	Green	Josh Hoole

Project	Description	Progress to date	RAG	Lead																								
Skills Advisory Panel (SAP)	<p>The aim of SAPs is to support new local partnerships comprising of local employers, skills providers and local government to pool knowledge on skills and labour market needs, and to work together to understand and address key local challenges.</p> <p>Funding - The People and Prosperity Team in the LEP has secured £150k from the DfE to increase analytical capacity and capability</p> <p>Project Completion Date – March 2022</p>	<p>Local Skills Report</p> <p>The Local Skills Report was approved by ESB and then published in March 2021. An update will be prepared for November 2021. To update the report the team has:</p> <ul style="list-style-type: none"> Published an article in Business Cornwall Launched a skills business survey Has arrange sector skills focus groups <p>This consultation, supported by an update of Annex A, will underpin the refresh of the March 2021 Local Skills Report. It is intended to also see Council approval through the Economic Development Overview and Scrutiny Committee on the 16th November and Cabinet in February 2022.</p> <p>The team are now working on some ‘deep dives’ either by sector or theme. A specification is being drafted and we aims to commission deep dives for Green Jobs, Digital and Creative.</p> <p>DfE has agreed to grant the LEP a further £75k. An MOU on how this will be spent is being worked on and will be returned to DfE by their deadline of the 31st July 2021. This has been agreed an signed off by the DfE.</p>	Green	Stacey Sleeman																								
Careers Hub and Enterprise Advisers	<p>Careers Hubs are groups of schools and colleges working together with universities, training providers, employers and career professionals to improve careers education.</p> <p>Funding – the People and Prosperity Team within the LEP has secured £341,629 from the Careers Enterprise Company. This is matched with £100k of LEP funding.</p> <p>Project Completion date – August 2021</p>	<p>Enterprise Advisers (EAs) Business Volunteers that work with schools and colleges to improve the quality of careers work taking place.</p> <table border="1"> <thead> <tr> <th>Metric</th> <th>CloS</th> <th>National Average</th> </tr> </thead> <tbody> <tr> <td>No of EAs</td> <td>54</td> <td></td> </tr> <tr> <td>EAs matched to a school or college</td> <td>98.15%</td> <td>94.1%</td> </tr> <tr> <td>EA satisfaction rates</td> <td>80%</td> <td>71%</td> </tr> <tr> <td>Institutions completing Compass</td> <td>41/46</td> <td></td> </tr> <tr> <td>Average school or college Benchmark Achievement (out of 8)</td> <td>4.2 Baseline of 2.4 Sep 2018)</td> <td>4.43</td> </tr> <tr> <td>% of schools & colleges delivering at least 1 employer encounter to all students in each year group</td> <td>65%</td> <td>58%</td> </tr> <tr> <td>% of schools & colleges delivering at least one exp of workplace to all students.</td> <td>56%</td> <td>37%</td> </tr> </tbody> </table>	Metric	CloS	National Average	No of EAs	54		EAs matched to a school or college	98.15%	94.1%	EA satisfaction rates	80%	71%	Institutions completing Compass	41/46		Average school or college Benchmark Achievement (out of 8)	4.2 Baseline of 2.4 Sep 2018)	4.43	% of schools & colleges delivering at least 1 employer encounter to all students in each year group	65%	58%	% of schools & colleges delivering at least one exp of workplace to all students.	56%	37%	Green	Carrie Childs
Metric	CloS	National Average																										
No of EAs	54																											
EAs matched to a school or college	98.15%	94.1%																										
EA satisfaction rates	80%	71%																										
Institutions completing Compass	41/46																											
Average school or college Benchmark Achievement (out of 8)	4.2 Baseline of 2.4 Sep 2018)	4.43																										
% of schools & colleges delivering at least 1 employer encounter to all students in each year group	65%	58%																										
% of schools & colleges delivering at least one exp of workplace to all students.	56%	37%																										
Digital Skills Partnership (DSP)	<p>The formation of Local Digital Skills Partnerships (LDSPs) in Local Enterprise Partnerships (LEPs) regions across England. The aim of LDSPs is to coordinate and develop digital skills initiatives to meet the needs of</p>	<p>Update on priorities:</p> <ol style="list-style-type: none"> The DSP board has been restructured and a vice chair appointed. They will publish their vision and plans in November following a planning day in October. A comms plan has been written and implementation has begun <ol style="list-style-type: none"> The wider partnership has been redefined and is growing; anyone interested in joining can fill in a form here. The partnership will meet three times a year (hopefully in person) 	Green	Chloe Rickard																								

Project	Description	Progress to date	RAG	Lead
	<p>local economies and communities.</p> <p>Funding – the People and Prosperity team within the LEP has secured £150k from DCMS to establish and implement the Local Digital Skills Partnership.</p> <p>Project Completion Date –</p>			
Apprenticeship Campaign	<p>Delivery of a 1-year Apprenticeship campaign (starting on 1st October 2018 – 30th September 2019), aimed at SME employers.</p> <p>Project Completion Date – March 2023</p> <p>Funding – the People and Prosperity Team in the LEP has secured £100k from the Skills Hub Innovation Fund to deliver the campaign.</p>	<p>The campaign continues on social channels and we are seeing very good increases month on month on engagements with our posts and visits to the website.</p> <p>Levels of Apprenticeship vacancies continue to be buoyant in the County and we have been concentrating on the messaging to employers about the enhanced Apprenticeship incentives coming to an end in September. A series of sessions have now been delivered for DWP/Job Centre staff to help them better understand Apprenticeships and how apprenticeships can offer opportunities for job seekers of all ages and employers with current vacancies and future recruitment/skills needs. A new guide was written and delivered to Jobcentre staff and other partners - Cornwall Apprenticeships – A guide for Jobseekers.</p> <p>Encouragingly many Kickstart placements are converting to Apprenticeships following the 6 month placement and Cathie is supporting Gateways, DWP and employers in this regard.</p>	Green	Cathie Kessell
ESF Programme	<p>The ESB provides advice and guidance to the ITI Board in relation to the strategic fit and allocation of European Social Funds.</p> <p>Project Completion Date – December 2023</p> <p>Funding - £131,908,947</p>	<p>We are focussing our attention to contracted ESF project performance, particularly for Priority Axis 1 and are working with DWP MA to get a updated picture of current performance. The Supply Group (PA1/2) continues to meet and we have run several virtual networking events for project staff to come together to discuss issues, insights and encourage collaboration and working together to share outcomes and add further value to the customer journey.</p>	Green	Stacey Sleeman
Construction	<p>Work around the construction sector is primarily focused at rebranding the sector and presenting construction as a 'career of choice' and highlighting the vast opportunities that exist within it.</p>	<p>Building Cornwall</p> <p>The Employment and Skills strategic focus group continues to gain momentum with some positive developments and collaboration evolving across the Built Environment landscape which Steve facilitates.</p> <p>The strategic focus group agreed progress some of the employment and skills related 8 'key priorities areas with the formation of 3 'sub-groups' to take forward and co-produce action plans to help us achieve some of the key objectives aligned with the 4 strategic objectives as set out by the LEP</p>	Green	Stephen Roberts

Project	Description	Progress to date	RAG	Lead
		<p>The 3 priority areas agreed for each sub-group are;</p> <ul style="list-style-type: none"> - Careers/Training/Apprentices – Priority 4/6 - Social impact weighting and SME/Supply Chain support and engagement – Priority 5 - Innovation & Sustainability – Priority 7/8 <p>The sub-groups will meet monthly undertaking a workshop style virtual meeting to begin collecting the following intelligence that will help shape the action plans which will be shared, discussed and agreed at the wider focus group.</p> <p>Steve ensures the Clusters project AND Employer Led skills project offers, and that of the wider partnership and sectors is firmly embedded in dialogue and discussions with all partners, business and individuals.</p> <p>Steve has been providing input into how Building Cornwall / LEP / Economic Growth and the wider skills environment can work with major capital programmes of work to ensure a legacy of new skills off the back of CC investments. This includes feeding into the Cornwall Council Portfolio Management Office to support the strategic direction and shape of the project inception documentation which will support the future structuring of capital programme delivery across the County.</p> <p>The focus is to promote thinking, at project inception and throughout the project lifecycle, with regards to “Skills & Capacity” and ensure the critical golden thread in building a legacy of new skills in Cornwall, off the back of Capital Programmes.</p> <p>Future Funding Agreed: <u>ESF Business Clusters bid</u> The Clusters Project is being led by Truro and Penwith College. Steve Roberts continues to provide strategic and developmental advice and support through the offer of ‘Construction Clinics’ to a range of TIER1-3 Construction business across Cornwall.</p> <p>Steve offers impartial advice and guidance including general business needs, training & skills, leadership and management pathways, apprenticeships and incentives, the Kickstart scheme, work placements and recruitment with events where appropriate to highlight opportunities. This includes links into the back to work providers who are supporting people into employment.</p> <p><u>Employer Led Skills</u> Ongoing progress and support on offer for business to develop construction related skills packages and apprenticeship solutions that suits their requirements. Regular partner meetings with Cornwall Marine Network and other partners where appropriate are undertaken to review current ‘Construction’ related activity related to my Building Cornwall work to date.</p> <p>The content and format of the Building Cornwall website has been refreshed with weekly posts and updates linked to Social Media platforms which has increased traffic and engagement therefore generating discussion and interest related to the support available through ELS along with other financial incentives through the Government, for T-Levels, Kickstart, CITB and other industry specific bodies.</p>		

Project	Description	Progress to date	RAG	Lead
		<p>Steve continues to engage with and collaborate with other partners such as the Digital Skills Peninsula on a digitally focused package of support to 20 Construction business on the IoS to help improve their confidence and knowledge in IT tools/techniques and digital skills. The aim is to mobilise small business to enable them to engage with and benefit from the online training on offer in certain skill areas.</p> <p><u>Healthworks</u> Delivery partner in the £10m Healthworks project. Working with participants with physical or mental health to provide support, training and employment opportunities in the construction sector.</p> <p>Steve Roberts recently met with Marita Ward (Healthworks Manager) and Eleanor Newell (Co-ordinator) who was recently appointed to discuss a strategy and action plan to begin supporting the team on the ground who are supporting the hardest to reach into employment/Construction industry through the Healthworks program.</p> <p>Monthly meetings are now schedule with Josh Hoole at the People Hub and Clare Hall-Davies and Jayne Cotterill who led on the Care agenda for Cornwall which is ESF funded. This will be a working group to collectively work up an action plan of engagement and opportunities for individuals supported on Healthworks.</p> <p>There have been various options highlighted to date like virtual, face to face information events, site visits, placements etc. for the Construction Sector.</p>		
Green Jobs Agenda	Provide strategic guidance and support to a Task and Finish group that's primary focus is to help create decent jobs in any economic sector (e.g. agriculture, industry, services, administration) which contribute to preserving, restoring and enhancing environmental quality in Cornwall.	<p>Stephen Roberts has hosted 3 Green Jobs Task and Finish focus group meetings to date.</p> <p>Chris Mann (Bennamann Ltd) has kindly taken on the role of Chairing the next group meeting which is scheduled for Mid-October. SAP funding has now been confirmed to provide a draft specification through the commissioning of a 'Deep Dive' into skills and jobs within the green economy. The specification will be presented at the task and finish group meeting for review and or comment.</p> <p>The task and finish group has aligned itself with the refreshed Employment and Skills strategy, Local Skills report and the updated Industrial Strategy for Cornwall.</p> <p>Key actions for the group to date are;</p> <ul style="list-style-type: none"> • Ensuring we have the immediate skills needed for building back greener. • Developing a long-term plan that charts out the skills needed to help deliver a net zero economy. • Ensuring good quality green jobs and a diverse workforce. • Supporting workers in high carbon transitioning sectors, like oil and gas, to retrain in new green technologies. <p>It would appear the Community Development Fund (Skills Accelerator) funding application which is being headed up by Truro and Penwith College and in partnership with Cornwall College Business has been successful with the offer letter and confirmed value of the fund confirmed by mid-October.</p> <p>The funding would provide the task and finish group with the platform to test and trial training, skills and encourage innovation in emerging sectors such as Green Jobs.</p>	Green	Stephen Roberts

Project	Description	Progress to date	RAG	Lead
		<p>Key elements of the fund include;</p> <ul style="list-style-type: none">• £2.4million Capital funding• £1.6million revenue funding• Truro and Penwith College (Lead) in partnership with CCB to deliver• The pilot can focus on small areas of Green jobs and economy including the automotive/electric cars (FSB reported smallest business group are small garages)/heatpumps, engineering and review of national qualifications to be updated and developed to ensure courses are available locally.• A small portion of the funding will be afforded to set up a College business centre to work within the sector, employers and the development of training/qualifications.		



Digital Skills Partnership Update October 2021

Communications

The [DSP website](#) is now live and will be updated with content regularly from now on. The next step is a much better resources section.

Chloe Rickard is planning to work with Laura Giles and Screen Cornwall to work with students to produce a series of films showcasing the incredible tech careers available in Cornwall.

The Board

We have restructured the Digital Skills Partnership Board and appointed two new board members, Tanuvi Ethunandan and Laura Giles, and a new Vice Chair, David Atkinson-Beaumont. Their bios along with the rest of the board are [on the website](#).

The new board are meeting in person for a full day on 5 October for a workshop facilitated by Emmie Kell from Cornwall Museums Partnerships, looking at good governance, collaborative leadership, and setting objectives.

DSP will publish its manifesto and plans in November.

Education

A working group has been set up with the Careers Hub, Software Cornwall and Hi9 to look at digital skills provision in Education, and this issue was the focus for the last DSP meeting. Software Cornwall and Exeter University have submitted a £450k first stage application to the Nuffield Foundation R&D fund for a 3 year project piloting employer led digital skills interventions in schools.

Device lending scheme

We have supported the set up and pilot of the Digital Inclusion Team's Device Lending Scheme and have leveraged additional funds from Cornwall Council Education Service to support the scheme over the next 12 months.

The pilot has included 50 devices and 50 MiFi units for loan and is proving successful. St Petroc's are the first to get the benefit of these devices with 4 laptops delivered last week. They will be using them with their Outreach Officers. One laptop is going to a lady who wants to do online courses.

Other participants include Pentreath in the west to be used for Mental Health Wellbeing Course, a Social Prescriber from Newquay working with young mums and a disability group, and Pluss.

The devices are loaned on a monthly basis in return for data about what the device has been used for and its impact on the customer. This will help build up the evidence needed to show the positive impact access to digital equipment has on those digitally excluded.

The lending scheme is open to all organisations throughout Cornwall. There is a short application form to complete if interested. Please let [us](#) know if you hear of a project that requires devices and they could put in an application.





Date of Board Meeting: **13 October 2021**

Report Title: **Careers Hub Delivery Plan**

Author: **Caroline Childs**

Contact: Caroline.childs@cornwall.gov.uk

Decision Required by the Board Y/N: **Y**

For Information Only Y/N: **N**

Recommendation(s)

1. To agree the strategic plan developed by the Careers Hub for the 2021/22 academic year.
2. Provide steer to the Careers Hub staff team over what you would regard as they key priorities for their work in the coming year.

Question for the Board

3. How would you like to see the work of the Careers Hub Contributing to economic recovery?

Executive Summary

This report seeks to provide the Board with an update on the strategic plan of the Careers Hub for the coming year and articulates the links with the local skills report and education strategy.

The Careers and Enterprise Company has had a change of leadership and has developed a new mission, vision and theory of change.

Mission – To Help every young person find their best next step

Vision – High Quality 21st Century Careers Guidance for everyone everywhere

We've developed a plan that follows the 7 coordinated actions identified by the Careers and Enterprise Company. We have also mapped these to local strategies such as CloS Skills Report.

Below is a summary of how the Careers Hub would hope to support the Skills Report

Inspire

- Employer Engagement supporting academic attainment
- Promotion of all progression pathways; technical and vocational as well as academic
- Promotion of STEM (Science, Technology, Engineering & Maths)
- Building apprenticeship awareness
- Engaging key influencers

Transform (productivity)

- Ensuring careers programmes in schools and colleges align to our core and growth industries; with a particular focus on the skills required.
- Linking curriculum to careers – multidisciplinary and project learning
- Building Leaders for the system
- Self-improving system

Thrive

- Training in Supported Employment Processes for relevant education staff
- Focus on employer engagement with disadvantaged students
- Creation of Supported Employment opportunities
- Vocational profiling for students with Disabilities
- Better Information Sharing between schools and colleges to support positive progression (also Transform)

Innovate

- Intent, Implementation & Impact – new and efficient ways of working
- Advice & Training for businesses
- Digital skills
- Green Skills

The Chart below these key areas of work mapped against the 7 Coordinated Actions outlined by The Careers and Enterprise Company.

CES – Cornwall Education Strategy

Strategic Shift	Coordinated Actions	Objective	Local alignment
Input & Impact	1. Amplifying technical & Vocational routes	We aim for a careers system that has a measurable impact on young people - now and in the future	Inspire Promotion of STEM subjects (CES & CloS Skills Report) and promote apprenticeship pathways (CloS Skills Report)
	2. A self-Improving system		Transform To secure high quality provision, widen local opportunities and promote equalities (CES) To develop system-wide school-led improvement, working closely with key partners (CES)
Universal & Target	3. Effective Transitions	We include all young people in careers education - working to remove barriers	Thrive: Opportunity for all (CloS Skills Action Plan)
	4. Removing Barriers		Thrive: The skills, anti-poverty and health agendas work together to develop an inclusive 'whole person' approach to skills. (CloS Skills Action Plan) To promote, protect and improve our children and young people's physical and mental wellbeing (CES)
Strategic & Systemic	5. Building leaders for the system	We build leaders and institutions who can sustain the mission in the long term	Transform: Leadership and high level skills are developed to drive growth, innovation and productivity (CloS Skills Action Plan)
	6. Careers education as part of economic recovery		Inspire: Our young people have high quality Careers Education, Information, Advice and Guidance (CEIAG) which informs and inspires them about our unique future opportunities and fosters CloS's spirit of entrepreneurship. (CloS Skills Action Plan)
	7. Employers build long term sustainable, mutually beneficial		Transform: Our learning provision meets the sector-specific requirements of employers through a more

	partnerships with schools and colleges		collaborative and employer-led approach which aligns learning and training with employer demand, providing learners with clear progression pathways to higher level creative and technical skills. (CloS Skills Action Plan)
--	--	--	--