

Minutes

Meeting Title:	CloS LEP Enterprise Zones Board
Date:	Thursday 21 October 2021
Time:	10:30 – 12:30
Venue:	Microsoft Teams
Chair:	Steve Jermy (SJ)
Membership:	CloS LEP: Steve Jermy (SJ), Mark Duddridge (MD) Cornwall Council: Glenn Caplin-Grey (GCG) Goonhilly Earth Station Limited: Ian Jones (IJ) A&P: Drystan Jones (DJ)
Attendees:	CC: Jordan Whaley (JW) Iain Mackelworth (IM), - (first hour) CDC: Mike King (MK), Gail Eastaugh (GE), Matthew Vowels (MV) GES: Piran Trezise (PT) A&P: Mike Spicer (MS) Spaceport: Melissa Thorpe (MT) BEIS, Cities & Local Growth: Other attendees: Eloise Travis (ET) John Allen (JA), Cllr Rushworth (Cllr R) Emma Miller (EM)
Supported by	Clare Connaughton (CC)

Minutes		Action
1	Welcomes and Introductions	
1.1	Introductions were made.	
2	Apologies for Absence	
2.1	Nicola Lloyd (NL), Stacey Sleeman (SS), Glenn Caplin-Grey (GCG), Josie Gough (JG), Ian Jones (IJ)	
3	Housekeeping	
3a	a) Conflict of Interest declaration	
3a.1	Cllr R to absent himself whilst Rate Relief applications relating to CC are discussed.	
3b	b) Approval of Minutes from the last meeting	

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3b.1	The previous minutes were agreed as a true and accurate record.
3c	c) Action Summary
3c.1	The action summary was reviewed and updated (as below).
4	Decarbonising Enterprise Zones (ET)
4.1	ET presented slides and asked consideration to form an EZ Carbon Neutral sub-group which would feed into the LEP EZ Board. The remit of the sub-group would be to implement carbon emissions reductions within EZs, and to extend to the whole County eventually.
4.2	The EZ Board declared support for a Carbon Neutral sub-group; a rate relief application to fund a baseline study of carbon emissions was submitted and will be discussed on this agenda.
4.3	SJ offered to share his contacts with ET, including recommended specialist consultants.
5	EZ Board Review
5.1	It was agreed to take a fresh look at the remit of the EZ Board, as things have changed since the EZs were created. The Marine sector rate relief programme closes in March 2022 and it seemed a good time to review EZs and seek to align with current government policies and priorities including Freeports and clean energy initiatives.
5.2	The terms of reference and EZ Growth Fund Investment criteria will be reviewed and proposals brought back to the Board updated to reflect changes, and other opportunities including lithium mining and developing skills for the mining, marine and space sectors along with proposals for how the EZ funds can be redirected more effectively and outside the zones.
5.3	It was agreed to hold a workshop with reps from Mining, Space and Offshore & Marine sectors, to carry out a gap analysis and look at logistics, power and transport support infrastructures. The ToR can also be reviewed and updated by attendees.

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5.4	Consideration will be given to developing a sector which extends to the wider County.	
5.5	PT offered Goonhilly conference room for either face to face or remote working, subject to Covid-19 guidelines. CC to look at possible dates for the workshop and send out a meeting request. <i>IM left the meeting at 11:30.</i>	CC
6	Green Industrial Revolution	
6.1	A PowerPoint presentation was circulated with the papers. Following the G7 event, Cornwall will endeavour to lead in the Space, FLOW and Geo-thermal sectors, attract external investors and to extend the benefit to the whole of the country.	
6.2	Skills to support the sectors will be delivered and hopefully talent can remain in Cornwall and even attract skilled staff to relocate.	
6.3	MK and MD recently attended a Mining Conference organised by Cornish Lithium Ltd. Cornwall lithium companies can lead in the supply chain for clean energy and perhaps offer equity in return to investors. This in turn could benefit UK car building by using a domestically produced component in batteries.	
7	Marketing and Pipeline Opportunities	
7.1	From the inward investment pipeline chart, there are overseas' countries interested in investing within Cornwall. There is a shortage of office / industrial accommodation; further expansion is underway with Hayle phase 2 and Chi Tevyans is ready for tenants.	
7.2	Cornwall Airport Newquay (CAN) is attracting several enquiries from investors who wish to move to Cornwall or to existing businesses wishing to expand their premises, in time for the Virgin launch next year.	
7.3	It is important to progress Aerohub Business Park Sector 3 to meet the demand. In turn, this will generate more income as well as promoting businesses.	

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8	South Side Infrastructure (SSIF)	
8.1	<ul style="list-style-type: none"> • Dracken is leaving CAN in March 2022 as the company is undergoing a restructure; • STS Aviation Group are still in negotiations for a hanger lease; • Aviation Centre will be completed in 2 months; • MOD will be vacating CAN shortly. 	
9	Spaceport Update	
9.1	<ul style="list-style-type: none"> • Licence application submitted ready for Virgin launch in July 2022. Local events company would like to mark the launch and coincide with the Royal Jubilee by arranging a music festival; • Aviation Centre – Kier is doing fit-out work, clean room construction underway; • Trying to secure a HAS for rocket testing facilities; • Working with JA on site sustainability and bio-diversity etc. 	
10	EZ Investment Plan	
10.1	The EZ Investment Plan will no longer be brought to Cornwall Council Cabinet, as the process will be carried out on a case by case, if required.	
11	Aerospace EZ Site Updates	
11a	a) Aerohub	
11a.1	This has already been covered on previous agenda items.	
11b	b) Goonhilly	
11b.1	<ul style="list-style-type: none"> • Supporting UK Space Agency projects. • Scoping second site for GES. • In talks with Virgin Orbit and will link GES 60th anniversary celebrations with the Virgin Spaceport launch event. 	
12	Marine EZ Site Updates	
12a	a) Wave Hub Sale	
12a.1	The Wave Hub sale has finally concluded, with the purchasers, Hexicon, who are planning installation of 2 FLOW turbines.	
12b	b) Celtic Sea Floating Offshore Wind Industrialisation	
12b.1	Celtic Sea Power is, now leading two ERDF funded projects, undertaking R&D work that will help accelerate the industrialisation of FLOW in the Celtic Sea:	

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<p>12c</p> <p>12c.1</p> <p>12c.2</p> <p>12c.3</p> <p>12d</p> <p>12d.1</p> <p>12e</p> <p>12e.1</p>	<ul style="list-style-type: none"> • Cornwall FLOW Accelerator – a £6.0M Cornish ERDF project, led by Celtic Sea Power, with Universities of Exeter and Plymouth, and the Offshore Renewable Energy Catapult as partners; • Pembrokeshire Demonstration Zone – a £4.0M Welsh ERDF project, led by Celtic Sea Power. <p>c) Falmouth Docks</p> <p>The cruise season has been busy; A&P in talks with CC to maximise impact of City of Culture 2025 nomination. Links with Cornwall Association of Tourist Attractions (CATA) to promote cruises who dock in Falmouth.</p> <p>The cargo sector has been busy too with incoming and outgoing heavy materials. A&P have been in talks with Network Rail regarding onward journeys of this kind of cargo.</p> <p>Scoping the development of growing FLOW with Celtic Sea Power following the sale of the Wave Hub. Also looking at moving towards converting vessels to Liquefied Natural Gas (LNG).</p> <p>d) Hayle MRBP</p> <p>Hayle MRBP is now fully occupied.</p> <p>e) Tolvaddon</p> <ul style="list-style-type: none"> • EV station contract is expected to conclude next month • Discussions continue for interest on other plots. 	
<p>13</p> <p>13a</p> <p>13a.1</p> <p>13a.2</p>	<p>Rate Relief and EZ Growth Fund</p> <p>a) Rate Relief Renewals and Rate Relief Approvals</p> <p>Cllr R absented himself from CC related applications.</p> <ul style="list-style-type: none"> • A rate relief renewal has been submitted by Triskel Marine Ltd. Despite chasing a number of times, no reporting has been received from Triskel Marine since Q2 2020. Decision of Board: 	

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	<p>Approval is conditional based on satisfactory receipt of reports as required by LEP or MHCLG.</p> <ul style="list-style-type: none"> • Foxbee BB Ltd t/a Little Goat Gruff rate relief application has been submitted. Decision of Board: Approved. 	
13b	b) EZ Growth Fund update & applications	
13b.1	<ul style="list-style-type: none"> • FaBTest Marine Technology Demonstration Site 2021-2023. FHC have applied for an EZ Growth Fund grant to secure the facility for another three years until 31 March 2024. Decision of Board: Decision postponed and further assessment is required, • Enterprise Zones Carbon Inventory. The project will ascertain the existing (baseline) carbon emissions relating to business operations within Cornwall's EZs and identify and implement measures to reduce carbon emissions. Decision of Board: Approved with conditions stated in report with the addition of; <ul style="list-style-type: none"> ○ Local suppliers to be considered favourably when procuring, ○ Any financial advantage identified or facilitated through this study to be assessed for possible revolving fund, • Business Rate Relief to Scoble Ltd. Scoble Ltd have applied for an EZ Growth Fund grant to pay towards their business rates at Unit 2 at Sector 2 Aerohub Business Park. Decision of Board: Approved with conditions. JW explained that the costs are indicative and subject to change through variations of Special Drawing Rights and Non-Domestic Rates Multiplier, • EZ Business Plan 2020-2023. A Project Change Request has been submitted to repurpose the £15,000 towards EZ Programme Management. Decision of the Board: Approved. 	
13b.2	<p>Remaining unallocated balance after the above, would be £670,810, which will be uplifted in April 2022. The forward plan with upcoming applications was noted.</p>	

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13b.3	EM will provide support on EZ and will help with the review of templates and policy, and improve the reporting to the EZ Board with the inclusion of programme dashboard.	
14	Performance Data	
14a	a) Ministry of Housing, Communities & Local Government (MHCLG) Data Report Q2 2021	
14a.1	Q2 2021 data report is due to be submitted on 26 November 2021.	
15	Risk Register and Report	
15.1	The Risk Register was circulated with the papers; there were no new risks identified.	
16	Any Other Business	
16.1	GE provided an updated on a project at Pedannack Airfield. GE requested the Board to consider an EZ Growth Fund application by written procedure as there is a deadline to secure 3 rd party investment. JW explained that in accordance with the EZ Growth Fund policy requests over £250k require a Business Case and external appraisal, and there is a limitation of £75k for written procedure. The meeting concluded at 12:45.	
17	Date of next EZ Board Meeting:	
17.1	Thursday 09 December 2021, 14:00, Teams.	

Appendix 1: Action Tracker C & IoS LEP EZ Board

Action Tracker 21/10/2021

Ref Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
21/10 4.3	Carbon emission specialist consultant – Send contacts to ET	SJ				
21/10 5.7	EZ Board Review Workshop Arrange date, venue is Goonhilly Conference room	CC				
25/6 4a.3	The Government Minister for Trade and Investment is keen to make a return visit to promote the work at Goonhilly and Spaceport. MK will inform group members of dates.	MK		X		Lord Grimstone letter sent, now waiting response regarding a 2 nd visit.
25/6 13.1	GE proposition circulated with the agenda pack for reference. The request is for circa £250-300k for this proposal, which falls outside EZ sites. In principle there were no objections and GE will proceed with a EZ Growth Fund application for the next Board meeting.	GE	X			Has slides under AOB Agreed to do application by written procedures
27/4 7.2	Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process. BA has external backing investment which may be useful generally as green energy Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES Exclusivity on land given	IM		X		Due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4 7.2	Blue Abyss spoil to be included within Planning application as condition Do on agenda under Sec 2 AHub Secure funding – keep monitoring	MV		X		Due diligence taking place

27/4 8.2	Arrange Greenports task & finish group for early Summer 2021. Carry forward. Plymouth link and impact. IM invited to Plymouth Stakeholder group 25 June, possible extension to Cornwall.	MD		X		Greenports are still an option in Cornwall
27/4 10.2	Tolvaddon land - MV will write a paper with this proposal for consideration of the EZ Board, and connect with Camborne's Town Deal proposals. Overtaken by events – 1 st relocation did not happen so land no longer required on this site. MV will do paper for the next meeting Gridserve EV, Deep Geothermal at Zone 2, exclusivity agreement with green laundry on z4	MV		X		
27/4 11b.3	Revenue reinvestment priorities will be clarified by IM and considered when assessing future funding Growth Fund applications. Not to award on a first come first served criteria as may miss other, more beneficial opportunities. Pick up on agenda today under review	IM		X		
27/3 6.3	PT to speak to SJ and MH on connecting FLOW with GES	SJ		X		Deferred to Autumn 2021
9/12 14.3	Universities EZs – Possible Internships within EZs' sectors. Glenn to propose with Uni of Falmouth GC-G sent apologies so will be reminded of action.	GC		X		

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