

## **Memorandum of Understanding**

This Memorandum of Understanding is dated 30<sup>th</sup> March 2016 between the following parties:-

- a) Cornwall and Isles of Scilly Local Enterprise Partnership ('CIoS LEP'), PO Box 723, Pydar House, Pydar Street, Truro, TR1 1XU

And

- b) Combined Universities in Cornwall ('CUC')
  - (1) The Cornwall College Group, John Keay House, St. Austell, PL25 4BU
  - (2) The University of Exeter, Northcote House, The Queens Drive, Exeter, EX4 4QJ
  - (3) Plymouth University, Drake Circus, Plymouth, PL4 8AA
  - (4) Truro and Penwith College, College Road, Truro, TR1 3XX
  - (5) Cornwall Council, New County Hall, Treyew Road, Truro, TR1 3AY

### **Introduction:**

This agreement underpins the shared ambitions of the Cornwall and Isles of Scilly Local Enterprise Partnership (LEP) and the higher education community in Cornwall and the Isles of Scilly to stimulate the growth of more and better jobs and investment in the local economy.

It recognises that further and higher education represent key strategic assets to the local economy and our society as a whole. Our shared objective is to maximise the impact and contribution of further and higher education to the sustained economic growth and wellbeing of our citizens. This may be through new initiatives, but also by recognising and realising the existing strengths of FE and HE institutions operating within the CIoS LEP region.

This agreement brings a strategic dimension to existing networks and arrangements and will build on these active relationships.

The purpose of this MoU is to underpin the development of a long-term collaborative strategic partnership between the CIoS LEP and Further and Higher education institutions.

It therefore sets out matters of agreed shared interest, reflecting a spirit of co-operation *but is not intended to be an exclusive agreement, legally binding or to create legal rights.*

### **1. Purpose:**

- 1.1 The core purpose for this Memorandum of Understanding (MoU) is to facilitate a structured and strategic discourse between the Cornwall and Isles of Scilly LEP Board and Further and Higher education covering areas of mutual importance. The focus of the strategic discussions will be defined by the parties through agreed agenda and resultant joint work plans that may cover:



- Applied Research capacity and data sharing
- Local Skills and employment issues
- Research, Development and Innovation foci
- New Economy (including smart specialisations)
- Increasing opportunities and widening participation
- Shared Socioeconomic challenges
- Nurturing the full potential of learners studying and graduating locally
- A key platform for securing a single voice, shared consultation and collaboration, including access to FE/HE networks beyond CIoS.

- 1.1 It will not seek to address matters pertaining to planning or implementation.
- 1.2 A conduit to engage with the FE and HE sector in a formal and structured manner, with 2-4 joint meetings scheduled annually between appropriate representatives of the CIoS LEP and HE/FE.
- 1.3 These joint meetings will not act as a 'closed shop' and the engagement of relevant external individuals, institutions and organisations will be sought to inform debates and decision-making on specific themes.
- 1.4 The foci of meetings will be agreed in advance to drive the strategic agenda and to respond to or pre-empt opportunities and challenges.
- 1.5 This strategic relationship will support CIoS LEP and its stakeholders in the review of its strategic plans through the provision of intelligence, recommendations, challenge and, where appropriate, practical resource.
- 1.6 The partnership will enable FE and HE partners in Cornwall and the Isles of Scilly to share intelligence and analysis, present a peer challenge and to constructively inform, steer and explore opportunities for the delivery of strategic economic objectives.
- 1.7 A Joint Work Plan detailing the joint and separate activities that will be undertaken by all parties between 01/04/2016 and 30/03/2017 in support of this MoU will be developed and endorsed by 30/04/2016.

## **2. Funding**

- 2.1 This MoU does not represent a commitment of funds by any participating organisation.

## **3. Duration**

- 3.1 This MoU will commence on the Commencement Date and will remain in force until 30/03/2017.
- 3.2 Within 3 months of the expiration date above the parties will undertake a review of activities and determine whether to extend the term of the MoU for a further defined period.

## **4. Definitions and Scope:**

- 4.1 The MoU is a statement of present intent between the parties to work in partnership to engage in strategic discourse and develop and deliver an Action Plan. It is not considered to be a binding framework and does not create any legal obligations between the parties.
- 4.2 The MoU is concerned solely with the purposes set out above and may not be extended into other activities in which the parties are involved.

**5. Status of the Parties**

- 5.1 The relationship between the parties is that of independent organisations. Nothing in this MoU shall create or be deemed to create a partnership of agency, franchise or employment between the parties.

**6. Dispute Resolution**

- 6.1 If any of the parties considers one or more of the parties to be in breach of their duties under this MoU or has a grievance about some aspect of the operation of the MoU, the parties shall use their best endeavours to resolve the issue through joint discussions.

**7. General**

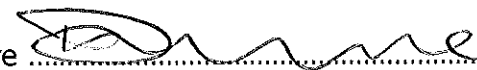
- 7.1 The parties to this MoU do not intend that any of its terms will be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1969 by any person who is not a party to it.
- 7.2 No variation to this MOU shall be effective unless in writing signed by duly authorised representatives of the parties.

Signed by, for and on behalf of:

Cornwall and Isles of Scilly Local Enterprise Partnership

Name Mark Duddridge

Position Chair - Cornwall + IOS LEP

Signature 

Date 27/5/16

Signed by, for and on behalf of:

The Cornwall College Group



CORNWALL &  
ISLES OF SCILLY  
LOCAL ENTERPRISE PARTNERSHIP



COMBINED UNIVERSITIES IN CORNWALL

Name ..... AMARJIT BASTI .....

Position .. PRINCIPAL / CHIEF EXECUTIVE OFFICER .....

Signature ..... *Amarjit Basti* .....

Date .. 04/05/2016 .....

Signed by, for and on behalf of:

The University of Exeter

Name ..... *MARK GOSWAMI* .....

Position ..... *DEPUTY VICE-CHANCELLOR* .....

Signature ..... *Mark Goswami* .....

Date ..... *1/9/16* .....

Signed by, for and on behalf of:

Plymouth University

Name ..... *SIMON PAYNE* .....

Position ..... *DEPUTY VICE CHANCELLOR* .....

Signature ..... *Simon Payne* .....

Date ..... *8/7/16* .....

Signed by, for and on behalf of:

Truro and Penwith College

Name ..... *DAVID WAUROND* .....

Position ..... *PRINCIPAL* .....

**Memorandum of Understanding: Addendum**

This document is in reference to the Memorandum of Understanding endorsed on 04/05/2016 between the following parties that are named in this document.

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and / or additions that are outlined below. These additions shall be made valid as if they are included in the original stated contract.

No other terms or conditions of the above mentioned contract shall be negated or changed as a result of this here stated addendum.

**Amendment 1:**

This Memorandum of Understanding is dated 30<sup>th</sup> March 2016 between the following parties:-

- (a) Cornwall and Isles of Scilly Local Enterprise Partnership ('CloS LEP'), 4<sup>th</sup> Floor West Wing, New County Hall, Treyew Road, Truro, TR1 9GH

And

- (b) Combined Universities in Cornwall ('CUC')
- (1) The Cornwall College Group, John Keay House, St. Austell, PL25 4BU
  - (2) The University of Exeter, Northcote House, The Queens Drive, Exeter, EX4 4QJ
  - (3) Plymouth University, Drake Circus, Plymouth, PL4 8AA
  - (4) Truro and Penwith College, College Road, Truro, TR1 3XX

And

- (c) Cornwall Council, New County Hall, Treyew Road, Truro, TR1 3AY

**Amendment 2:**

- 1.2 A conduit to engage with the FE and HE sector in a formal and structured manner, with 2-4 joint meetings scheduled annually between appropriate representatives of the CloS LEP, Cornwall Council and HE/FE.

**Amendment 3:**

- 1.7.1 A Joint Work Plan detailing the joint and separate activities that will be undertaken by all parties between 01/04/2016 and 30/03/2017 in support of this Memorandum of Understanding will be developed and endorsed by 30/07/2016.

J BERMAN  
CABINET MEMBER

J. Berman  
19 July 2016