

Title:	Cornwall and Isles of Scilly Local Enterprise Partnership Enterprise Zone (EZ) Board
Date:	Thursday 08 December 2022
Time:	14:30 – 16:30
Venue:	Room 2N:03, New County Hall, Treyew Road, Truro, TR1 3AY
Chair:	Steve Jermy (SJ) - Celtic Sea Power
Secretariat:	Clare Connaughton (CC) – Economy, Skills & LEP
Membership:	C&IoS LEP: Steve Jermy (SJ) Cornwall Council: Cllr Louis Gardner (LG) Goonhilly Earth Station Limited: A&P: Drystan Jones (DJ)
Attendees:	C&IoS LEP: Mark Duddridge (MD) CC: Matthew Vowels (MV) Gail Eastaugh (GE) A&P: GES: Piran Trezise (PT) Spaceport: BEIS / DLUHC Cities & Local Growth:

Minutes		ACTION
1	Welcomes and Introductions	
1.1	Introductions were made.	
2	Apologies for Absence	
2.1	Glenn Caplin-Grey, Nicola Lloyd, Stacey Sleeman, Jordan Whaley, Melissa Thorpe, Josie Gough, Mike Spicer	
3	Housekeeping	
3a	Conflict of Interest declaration	
3a.1	There were no conflicts of interest declared.	
3b	Approval of Minutes from the last meeting	
3b.1	The previous minutes were agreed as a true and accurate record.	

<p>3c 3c.1</p>	<p>Action Summary The action summary was reviewed and updated (as below).</p>	
<p>4 4.1 4.2 4.3 4.4 4.5</p>	<p>Enterprise Zones review</p> <p>A lot of activity is happening with regard to the Devolution Deal for Cornwall, Shared Prosperity Fund (SPF) and changes to the LEP. This Board would like to take forward a cluster consisting of Aerospace/Space, FLOW, Tech metals and Farming, Fishing and Food.</p> <p>There has to be coordination with SPF governance, as there is a Strategic Sector Support Advisory Panel. More private investment will be encouraged, to drive growth forward, particularly in the green energy sector.</p> <p>Action – GC-G and Claire Hurley to be invited to the next Board meeting.</p> <p>SJ has already had conversations with Claire Hurley who is the SPF manager. It was recognised the importance of keeping a strong link with the LEP Employment and Skills Board.</p> <p>A workshop will be arranged in January 2023 to progress a sector-led cluster which will look at what support is needed to make the model successful. Invitees to include representation from SPF, local Councillors, FLOW and GC-G. The outcome of the workshop will then be shared with CC Executive.</p> <p><i>DJ left the meeting at 16:03.</i></p>	<p>CC</p> <p>SJ</p>
<p>5 5.1</p>	<p>Spaceport update</p> <p>GE visited the Centre for Space Technology in November 2022 and others can visit too. The lease for the Space Systems Operations Facility co-working area is currently being processed and should be finalised shortly. There have been a few Expressions of Interest (Eoi).</p>	

5.2	The recent launch event was an opportunity for positive press to showcase Cornwall as a credible centre for Space.	
5.3	A bid for SPF will be submitted for a feasibility study for phase 3 R&D centre. Eols will be requested, Cornwall has been awarded £5m from UKSA with a draw down deadline date of March 2025.	
5.4	The Kernow Sat recruitment is underway and a manager is expected to be appointed shortly. The Space Cluster activities will continue to expand growth in the sector. The launch of Cosmic Girl will take place after Christmas 2022.	
5.5	The Aerospace Cluster is looking to set up a supply chain at Culdrose to support the mail drone activity at Predannack Airfield. In partnership with Innovate UK, Royal Mail, NHS and MOD, flight paths will be created and a test flight arranged.	
5.6	The mail drone has connectivity benefits for areas which are difficult to reach, particularly for delivering NHS supplies. There has been interest from local potential clients already. The possibility of using CAN will be explored.	
5.7	Action – GE to write a paper on the proposal, copy in SJ and speak to Cllr Gardner.	GE
6	Aerospace EZ Site updates	
6a	Aerohub	
6a.1	Currently, letting activity has slowed down; the exclusivity agreement with Blue Abyss has expired. The interest from Blue Abyss remains strong. Proof of funds will be needed if the Board is to agree reinstatement of their preferred position.	
6a.2	Conversations with Treveth are underway regarding developing on sector 3 and 4.	
6b	Goonhilly Earth Station	

6b.1	GES has had good success on Artemis, providing support to NASA for Orion and multiple cubesats. Starting from January 2023, GES will provide 24/7 support to ESA/NASA spacecraft.	
6b.2	More antennas are required to support the lunar and deep space markets, with this infrastructure supporting growth at Goonhilly. GES, alongside Spaceport's rising profile, is enabling Cornwall to be recognised as a leader in the space sector.	
6b.3	GES and CAN are well placed to capture resulting business growth in the space sector, noting the requirements for suitable working space and living accommodation. PT offered GES facilities for a workshop.	
7	Marine EZ Updates	
7a	Falmouth Docks	
7a.1	The port development project is continuing with stakeholder discussions and design reviews. An Environmental Impact Assessment will be undertaken.	
7a.2	The rail head connection conversations are ongoing with Network Rail and Cornwall Council.	
7a.3	A shore power feasibility study has been drafted and may be brought before the next EZ Board for review. <i>LG left the meeting at 15:43.</i>	
7b	Hayle MRBP	
7b.1	Phase 1 is fully let; Phase 2 is expected to complete in March 2023. There have been a few strong enquiries for Phase 2 and marketing continues.	
7c	Tolvaddon	
7c.1	Zone 1 – EV forecourt operator option to lease and lease are nearing exchange, subject to internal approval.	

7c.2	Zone 4 – the proposal for a demonstration net zero laundry project has received grant funding for their R&D project and a proposal is expected on this plot.	
7c.3	Treveth has expressed interest in purchasing all the Zones at Tolvaddon. The offer is under internal review.	
8	Marketing and Pipeline Opportunities	
8.1	There were no updates.	
9	Any other business	
9.1	The Shared Prosperity Fund PowerPoint will be circulated to attendees. This is for eyes only and not for sharing.	
9.2	The meeting concluded at 16:09.	
10	Date of next EZ Board Meeting:	
10.1	Thursday 09 February 2023, 14:00, Teams.	

Appendix 1: Action Tracker

C & IoS LEP EZ Board

Action Tracker 08/12/2022

Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
08/12/22	4.3 – Ensure Glenn and Claire Hurley attends next Board – in connection to SPF and linking with its business sectors	CC				
08/12/22	4.5 – arrange a workshop with partners to progress a sector-led cluster	SJ				
08/12/22	5.7 – GE to write a papers regarding mail drone and possibility of using CAN	GE				
05/10/22	3.5 – Treveth – Arrange a workshop to scope partnership working	SJ/MD	X			Linked to MV research below
05/10/22	3.7 – Look at workspace in existing EZs	MV/MD		X		

	8/12 – MV has looked into larger EZs who have used private investment. MV is scoping the benefits of Treveth investing and developing in EZs. He is seeking guidance from CC. Treveth has shown interest in developing at Tolvaddon.					
05/10/22	5.3 EZ Review - MD and SJ to make contact with Glenn to ensure details of the EoI. Also, to ensure formal support from local MPs	SJ/MD	X			Will be discussed under Item 4 on 8/12
05/10/22	5.6 - Glenn C-G will be contacted by SJ to progress an SPF bid. Jordan Whaley will be contacted regarding match-funding opportunities for SPF. Timing is restricted so this action is immediate.	SJ	X			Will be discussed under Item 4 on 8/12
05/10/22	7.2 - MV will follow up on the former Arla site at St. Mawgan Airport to explore the possibility of developing co-working spaces. 8/12 – MV reports that a housing developer has submitted a pre-app. It was thought the site would be a mixed-use development, but residential use only is the option.	MV	X			
05/10/22	8a.2 - MV will obtain an update from CAN on their activities.	MV	X			
05/10/22	12.2 – EoI for Investment Zone with Glenn CG	SJ/MD	X			
09/06/22	4.9 – County Deal – SJ do similar paper on FLOW. To involve with DJ, Mike King and Glenn to ensure proposal is compliant to County Deal	SJ	X			8/12 – discuss on today's agenda
09/06/22	4.11 – MV to research iso pods for temporary living and working accommodation. MT has details for 1 8/12 – The Board is still keen to explore the temporary accommodation, particularly with the Spaceport launch. There are numerous people in need of accommodation as business opportunities continue at CAN. MV has been scoping costs and feasibility, the NHS is modelling family accommodation which can be evidenced as a successful model to follow. Opportunity to use SPF for feasibility	MV		X		

	<p>studies, link with SS (Skills) and Treveth. Gather data.</p> <p>Keep on radar of Board.</p>					
09/06/22	<p>11.3 AOB SJ and GE to have a conversation around establishing a FLOW academy</p>	SJ/GE		X		
27/4/21	<p>7.2 Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process</p> <p>BA has external backing investment which may be useful generally as green energy Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES</p>	MV		X		Continuing due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4/21	<p>7.2 Blue Abyss spoil to be included within Planning application as condition</p> <p>Secure funding – keep monitoring, Blue Abyss still scoping investment opportunities. Interest has been expressed by Yonder as investor in Blue Abyss which will be kept 'live'. There may also be opportunities for Yonder to invest in other projects which Glenn and MD will progress.</p> <p>8/12 – Exclusivity period has ended; proof of funding required from BA to release exclusivity</p>	MV		X		Due diligence taking place