

<b>Title:</b>	<b>Cornwall and Isles of Scilly Local Enterprise Partnership Enterprise Zone (EZ) Board</b>
<b>Date:</b>	Thursday 09 June 2022
<b>Time:</b>	14:00 – 17:00
<b>Venue:</b>	The Hangar, Aerohub Business Park, St Mawgan, Newquay
<b>Chair:</b>	Steve Jermy (SJ)
<b>Secretariat:</b>	Clare Connaughton (CC)
<b>Membership:</b>	<b>C&amp;IoS LEP:</b> Steve Jermy (SJ) <b>Cornwall Council:</b> <b>Goonhilly Earth Station Limited:</b> <b>A&amp;P:</b> Drystan Jones (DJ)
<b>Attendees:</b>	<b>C&amp;IoS LEP:</b> Mark Duddridge (MD) <b>CC:</b> Jordan Whaley (JW) Matthew Vowels (MV) Gail Eastaugh (GE) Gareth Beer (GB) <b>GES:</b> Piran Tresize (PT) <b>Spaceport:</b> Melissa Thorpe (MT) <b>BEIS / DLUHC Cities &amp; Local Growth:</b>

<b>Minutes</b>		<b>ACTION</b>
<b>1</b>	<b>Welcomes and Introductions</b>	
1.1	Introductions were made.	
<b>2</b>	<b>Apologies for Absence</b>	
2.1	Stacey Sleeman (SS) Nicola Lloyd (NL) Mike Spicer (MS) Josie Gough (JG) Ian Jones (IJ)	
<b>3</b>	<b>Housekeeping</b>	
<b>3a</b>	<b>Conflict of Interest declaration</b>	
3a.1	No conflicts of interest were declared.	
<b>3b</b>	<b>Approval of Minutes from the last meeting</b>	
3b.1	The previous minutes were agreed as a true and accurate record.	
<b>3c</b>	<b>Action Summary</b>	

3c.1	The action summary was reviewed and updated (as below).	
<b>4</b>	<b>EZ Board update</b>	
4.1	The proposal to extend the EZ Board remit to develop tech metals, mining, food, fishing and farming sectors was taken to the LEP Assurance Committee in April 2022 for consideration. The LEP is currently undergoing several changes, as well as changes associated with the County Deal, so will be deferred until July 2022.	
4.2	The proposed Board would be more strategic and investment funding would be overseen by the LEP Investment Oversight Panel. The new Board would adopt a cluster-led approach to developing sectors, rather than using a geographical area model.	
4.3	The Space Cluster is already a successful one and is about to see a successful Virgin Orbit launch this year from Newquay Airport. Similarly, sustainable mining and tech metals sectors are expanding areas which the new Board can focus on.	
4.4	MD has been in conversation with WPD regarding connecting offshore renewal energy to the grid. There is an established power cluster for the farming, fishing and food sectors. Representation can be extended to include Innovate UK.	
4.5	As part of the County Deal discussions, the new Board could advocate Freeport status to existing sectors but also to new proposed ones such as Par, Newlyn and Penzance (as detailed in a Freeport Study).	
4.6	Following a Space Cluster discussion at Goonhilly on the 8 <sup>th</sup> of June, SJ and other attendees looked at how the Space Cluster fits in to the National model. The cluster can be extended to include FLOW, and the Predannack project, perhaps.	
4.7	For the tech metal cluster, Imerys at St. Austell and United Downs could form one cluster and receive benefits to grow their sectors. Existing EZ such as Falmouth could expand on interest shown from	

	BP who are looking at growing office space to support their operations.	
4.8	<b>Action – A proposal to be sent to the County Deal Team which JW will collate and include rates growth from expansion of cluster groups.</b>	<b>JW</b>
4.9	<b>Action - SJ to liaise with DJ, Mike King and Glenn on a FLOW proposal and check that the requirements match to the County Deal.</b>	<b>SJ</b>
4.10	MD highlighted the lack of living accommodation for personnel of businesses wishing to move to Cornwall. It poses an obstacle to expansion in the County. It was suggested following the model that the NHS and Armed Forces uses, that of short-term, temporary accommodation.	
4.11	<b>Action – MV to scope models such as Iso pods, which would be particularly useful with the Spaceport expansion. MT has details of such as model and will send to MV for reference.</b>	<b>MV MT</b>
4.12	The solution could also include office space accommodation. Awareness to power connections and other utilities was raised.	
<b>5</b>	<b>Marketing and Pipeline Opportunities</b>	
5.1	A report was provided by NL.	
<b>6</b>	<b>Spaceport Update</b>	
6.1	The anticipated launch date is 18 September 2022; Virgin personnel to arrive shortly with equipment to the newly fitted-out Centre for Space Technologies. The team is working on securing the licence to operate and is gathering evidence for this.	
6.2	The launch area will have a clear zone around for safety, and adjoining businesses have been informed what will happen on launch day. Measures have been put in place to manage any	

	<p>potential protesters and SJ offered his assistance in managing messages as he has had experience in this area.</p>	
6.3	<p>The Police will have risk assessments in place, and a comms team has been put together consisting of representatives from BEIS, VO, MOD and SA to ensure a consistent message is communicated.</p>	
6.4	<p>The surrounding landscape will be tidied up and promotional signage will be in place. The new Portfolio Holder for Economy and Skills has been briefed. The launch will benefit the tourism sector as hotels are planning parties and Cornwall will be a showcase for world media.</p>	
6.5	<p>An offer was made to host associated events at Goonhilly to alleviate the number of visitors to the airport. There is a demand for more space facilities for businesses so grow-on space is key.</p> <p><i>MT left the meeting at 15:12.</i></p>	
<b>7</b>	<p><b>Aerospace EZ Site updates</b></p>	
<b>7a</b>	<p><b>Aerohub</b></p>	
7a.1	<p>Plot sales are going well, sector 6 has become available and there is already interest in it from an existing business wishing to have larger facilities. For further phases to the business park, it would be a good opportunity to use FLOW power.</p>	
<b>7b</b>	<p><b>Goonhilly</b></p>	
7b.1	<p>The Space Agency Cluster meeting on the 8<sup>th</sup> of June was beneficial and provided attendees with a successful space cluster model. The team are working on opportunities associated with the upcoming Lunar Mission.</p>	
7d.2	<p>There are currently 4 job vacancies and will be more in the future.</p>	

<b>8</b>	<b>Marine EZ Sites Updates</b>	
<b>8a</b>	<b>Falmouth Docks</b>	
8a.1	A&P continues its link with FLOW development and how to meet the needs of the sector. Overall, stakeholder engagement is going well. The cruise sector is busy and links are being made with the tourism sector.	
8a.2	It has been encouraging to see cruise ships using low carbon fuel; the cargo sector is performing well and has less carbon emissions than road transport. Negotiations are taking place with Network Rail to restore rail points for aggregate transportation.	
<b>8b</b>	<b>Hayle MRBP</b>	
8b.1	Chi Gallos has 100% occupancy, phase 2 completion date is approximately December 2022. Marketing is underway for pre-lets.	
<b>8c</b>	<b>Tolvaddon</b>	
8c.1	<ul style="list-style-type: none"> <li>• Zone 1 – Legal teams are finalising terms,</li> <li>• Zone 2&amp;3 – Expressions of Interest in both zones, one is from a company which manufactures recycled plastics.</li> </ul>	
<b>9</b>	<b>Rate Relief and EZ Growth Fund</b>	
<b>9a</b>	<b>Rate Relief Renewals and Rate Relief Approvals</b>	
9a.1	A full report has been circulated with the agenda pack.	
<b>9b</b>	<b>EZ Growth Fund update &amp; applications</b>	
9b.1	A full report has been circulated with the agenda pack. It was noted a higher number of responses were received, following a focused input by EM.	
<b>10</b>	<b>Performance Data – Department Levelling up, Housing and Communities (DLUHC)</b>	

10.1	A report was circulated in the agenda pack for reference.	
<b>11</b>	<b>Any other business</b>	
11.1	There is a food trade delegation travelling to Japan, which reflects how a food cluster can expand this sector in Cornwall.	
11.2	<b>Action – Extend an invite to the next meeting to Treveth.</b>	<b>CC</b>
11.3	<b>SJ and GE to have a conversation around establishing a FLOW academy.</b>	<b>SJ/GE</b>
11.4	A workshop will be scheduled to discuss funding options for proposed clusters. <b>SJ and DJ to discuss a suitable venue location. SJ will take a concept paper to the main LEP Board.</b>  The meeting concluded at 16:03.	<b>SJ/DJ</b> <b>SJ</b>
<b>12</b>	<b>Date of next EZ Board Meeting:</b>	
12.1	Thursday 13 October, 14:00, Teams.	

## Appendix 1: Action Tracker

### C & IoS LEP EZ Board

#### Action Tracker 09/06/2022

Ref & Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
09/06/22	4.8 – County Deal – Paper with rates growth proposal to County Deal team	JW			X	
09/06/22	4.9 – County Deal – SJ do similar paper on FLOW. To involve with DJ, Mike King and Glenn to ensure proposal is compliant to County Deal.	SJ			X	
09/06/22	4.11 – MV to research iso pods for temporary living and working accommodation. MT has details for 1	MV			X	
09/06/22	11.2 – AOB invite Treveth to the next Board meeting	CC			X	
09/06/22	11.3 AOB SJ and GE to have a conversation around establishing a FLOW academy.	SJ/GE			X	
09/06/22	11.4 AOB – Workshop. SJ and DJ to discuss a suitable venue location. SJ will take a concept paper to the main LEP Board.	SJ/DJ			X	
14/04/22	5.1 Marketing– Follow up on lead at Aerohub BP with Vickery Holman. MD has contact details Update follow up with MV – will do update on agenda	GB			X	
14/04/22	11.4 AOB JW to add Plymouth Freeport as a risk on risk register – risk to supply chain for Spaceport & other sectors Update – matter ongoing	JW	X			
14/04/22	11.5 AOB – Send contact details of food manufacturer to Cllr Rushworth Update – overtaken by events, no interest at present	MD	X			
14/04/22	11.7 AOB ET to send draft email to SJ for comments and send to those who have not returned the questionnaire re carbon study Done – not great response	ET	X			
17/02/22	4.2 – NL suggest an appropriate meeting rep from tech metal sector for new board	SJ		X		

	forum Update – in progress Uni of Exeter rep invite next meeting					
9/12/21	Workshop actions:  GES 60 <sup>th</sup> Anniversary – festival planned, combine with Virgin Orbit Launch at CAN. Also coordinate with local Universities' events. Use Growth Fund to meet costs.  Update Goonhilly Anniversary Event – Date 22-23 July 2022. Will also link with VO event. PT requested assistance with the cost of the event which is circa £30k.	<b>SJ</b>	X			For information
27/4/21	7.2 Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process.  BA has external backing investment which may be useful generally as green energy Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES  Exclusivity on land given  Update – mtg next wk MV progressing licence for site investigation, minis visit shortly secure final funding part BEIS minister	<b>MV</b>		X		Due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4/21	7.2 Blue Abyss spoil to be included within Planning application as condition.  Secure funding – keep monitoring, Blue Abyss still scoping investment opportunities. Interest has been expressed by Yonder as investor in Blue Abyss which will be kept 'live'. There may also be opportunities for Yonder to invest in other projects which Glenn and MD will progress.	<b>MV</b>		X		Due diligence taking place

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