

EZ Board

Date:	Thursday 14 April 2022	
Time:	14:00 – 17:00	
Location:	Microsoft Teams	
Chaired by:	Steve Jermy (SJ)	
Secretariat:	Clare Connaughton (CC)	
Membership:	C&IoS LEP - Steve Jermy (SJ) Cornwall Council – Cllr Stephen Rushworth (SR) Goonhilly Earth Station - Ian Jones (IJ) A&P - Drystan Jones (DJ)	
Attendees:	Cornwall Council – Jordan Whaley (JW), Melissa Thorpe (MT), Stacey Sleeman (SS) Nicola Lloyd (NL), Matthew Vowels (MV), Gail Eastaugh (GE), Gareth Beer (GB), Glenn Caplin-Grey (GCG) BEIS / DLUHC Cities & Local Growth – Josie Gough (JG) Goonhilly Earth Station – Piran Trezise (PT) A&P – Mike Spicer (MS) C&IoS LEP - Mark Duddridge (MD)	
Agenda		
	Lead	Time Slot
1. Welcome and Introductions	SJ	14:00-14:05
2. Apologies for Absence	SJ	14:05-14:10
3. Housekeeping	SJ	14:10-14:20
a) Conflict of Interest Declarations b) Approval of Minutes from the last meeting c) Action Summary		

4. New Board Proposal <ul style="list-style-type: none"> • Membership • Terms of Reference (ToR) 	JW	14:20-14:35
5. Marketing and Pipeline Opportunities	ALL	14:35-14:45
6. Spaceport update	MT	14:45-14:55
7. Aerospace EZ Site updates <ul style="list-style-type: none"> a) Aerohub b) Goonhilly 	MV PT	14:55-15:00 15:00-15:05
8. Marine EZ Site updates <ul style="list-style-type: none"> a) Falmouth Docks b) Hayle c) Tolvaddon 	DJ MV MV	15:05-15:10 15:10-15:15 15:15-15:20
9. Rate Relief and EZ Growth Fund <ul style="list-style-type: none"> a) Rate Relief Renewals and Rate Relief Approvals b) EZ Growth Fund update and applications 	JW	15:20-15:40
10. Performance Data Department for Levelling up, Housing and Communities Data Report	JW	15:40-15:45
11. Any other business <ul style="list-style-type: none"> • British Energy Independence Plan 	SJ	15:45-16:00
12. Date of next meeting Thursday 09 June 2022, 14:00, Teams.	SJ	



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Title:	Cornwall and Isles of Scilly Local Enterprise Partnership Enterprise Zone (EZ) Board
Date:	Thursday 17 February 2022
Time:	09:00 – 12:00
Venue:	Microsoft Teams
Chair:	Steve Jermy (SJ)
Secretariat:	Clare Connaughton (CC)
Membership:	C&IoS LEP: Steve Jermy (SJ) Cornwall Council: Cllr Stephen Rushworth (SR) Goonhilly Earth Station Limited: Ian Jones (IJ) A&P: Drystan Jones (DJ)
Attendees:	C&IoS LEP: Mark Duddridge (MD) CC: Jordan Whaley (JW) Emma Miller (EM) GES: Piran Trezise (PT) CDC: Nicola Lloyd (NL) Matthew Vowels (MV) Gail Eastaugh (GE) A&P: Mike Spicer (MS) Spaceport: Melissa Thorpe (MT)

Minutes		ACTION
1	Welcomes and Introductions	
1.1	Introductions were made.	
2	Apologies for Absence	
2.1	Iain Mackelworth (IM) Stacey Sleeman (SS) Josie Gough (JG)	
3	Housekeeping	
3a	a) Conflict of Interest declaration	
3a.1	<ul style="list-style-type: none"> SR declared an interest with regard to the three EZ Growth Fund applications from Cornwall Council and Cornwall Airport Limited. PT declared an interest for the Rate Renewal from Goonhilly Earth Station Limited. 	

<p>3b 3b.1</p>	<p>b) Approval of Minutes from the last meeting The previous minutes were agreed as a true and accurate record.</p>	
<p>3c 3c.1</p>	<p>c) Action Summary The action summary was reviewed and updated (as below).</p>	
<p>4 4.1 4.2 4.3 4.4</p>	<p>EZ Board Proposal</p> <p>Current situation;</p> <ul style="list-style-type: none"> • The EZ incentives have ended or are coming to an end. This presents an opportune moment to review the EZ. JW had previously circulated a report with outlining the proposal. <p>Proposals;</p> <ul style="list-style-type: none"> • EZ Operational Board will be disbanded • Establish a Green Industrial Revolution Board to include a Tech Metal representative to be added to the membership– Action 1: NL to send SJ contact details of possible representative • Grant funding applications would be managed by the LEP Investment and Oversight Panel which would free the Board to focus on strategic issues • The EZ Growth Fund policy will be reviewed • Consider a EZ Growth Fund application to fund sector growth plans. <p>The Board endorsed the proposal and agreed to proceed to next stages which includes a report to LEP Assurance and Audit Committee followed by LEP Board.</p> <p>The Levelling Up White Paper has been announced including further details on County Deals, Shared Prosperity Fund and LEPs. Growth Hub and Skills Hub both feature in devolution proposals. SPF funding would be both capital and revenue funding but initially revenue will be prioritised.</p> <p><i>IJ left 09:36 and PT joined the meeting.</i></p>	<p>NL</p>

<p>5</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>Marketing and Pipeline Opportunities</p> <p>CDC organised a trade mission, funded by Department for International Trade (DIT), to Hamburg to explore wave energy opportunities.</p> <p>Cornwall has been shortlisted as a location to supply solar array facilities for a business who wish to move here in 2023. If successful in the bid, jobs will be created.</p> <p>MV stressed demand for land is high, especially at Newquay Aerohub site. Looking longer term for phase 3, there are 2 potential businesses who wish to move there.</p> <p>Action 2: GE to extend invite to SJ for a net zero energy meeting with Exeter University.</p> <p>The National Space Strategy Plan has been put in place and there will be public services tests in Cornwall, and the results will be made available. A pledge has been made to release historic data for businesses to use to progress growth.</p>	<p>GE</p>
<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>Spaceport Update</p> <p>The first launch details are within the Space Strategy Plan and MT has been in discussion with Government Ministers. Further funding post-launch is vital to maximise commercialisation of the Space sector.</p> <p>The team have received 2 licences in preparation for the launch and are waiting for the remaining 2.</p> <p>Virgin Orbit (VO) team visited CAN last week and the launch is scheduled for either July or September 2022, although July is the preferable date.</p> <p>The launch event will be directed by Virgin Media with the objective to maximise the profile of the historic event for Cornwall. Goonhilly has already linked up with the launch which coincides with their 60th Anniversary.</p>	

6.5	Cllr Rushworth and Glenn Caplin-Grey have a meeting scheduled with CAL to discuss future commercialisation.	
6.6	MT, PT and SJ will join the forum which GE attends to develop commercialisation in EZs.	
6.7	The Aviation Centre shell has been completed and the interior is being constructed to include a Clean Room and R&D area. The building is already fully committed, and the team are exploring add-on space. <i>NL left the meeting at 10:00</i> <i>Cllr Rushworth joined the meeting at 10:02</i>	
6.8	Other events have taken place, one at Eden with UKSA and a Hackathon funded by UKSA.	
7	Aerospace EZ Site updates	
7a	a) Aerohub; MV gave an update on progress at Aerohub. MV is exploring options with Treveth developing some plots. Only 1 office space left at Plot 2. Plot 1 reviewing market interest for possible hotel on site.	
7b	b) Goonhilly; As with Spaceport, lobbying Westminster for continued funding for the space sector. Preparations underway for the 60 th Anniversary celebrations. Will provide services for Australia and US next year. New jobs will be created with Lunar activity. Staff recruitment and training to prepare for 24/7 operations, the role for reporting will be recruited too. Making preparations for Storm Eunice.	
7b.1	PT enquired on progress on the Carbon Baseline study – JW confirmed that an appointment has been made and the study will commence shortly.	
8	Marine EZ Sites Updates	
8a	a) Cornwall Floating Offshore Wind Accelerator;	
8a.1	<ul style="list-style-type: none"> Work is underway with collecting data, working towards 4GW of power, working alongside Exeter University with R&D, 	

<p>8b 8b.1</p>	<ul style="list-style-type: none"> • Scoping decarbonisation of energy production and supply chain, • Current project with offshore transmission although issues with connecting to the grid. <p>b) Falmouth Docks;</p> <ul style="list-style-type: none"> • FLOW - In conversation with Catapult to provide facilities at A&P, a report has been written concerning this matter, • There is a call for FLOW funding totalling £160m nationally; A&P is in discussions with FLOW to submit a bid for a 15MW turbine. They have already undertaken a survey and SJ offered Celtic Sea Power’s assistance with the bid writing, • Cruise sector is providing bookings which A&P is looking at linking up with the Tourism and Business sectors. In particular, to maximise the City of Culture bid to promote Falmouth Docks and engage with local councillors, • Looking towards more Liquid Nitrogen fuelled cargo, towards zero net carbon, which is an area Celtic Sea Power has experience, • Standard import and export activity and promoting shipping over road haulage since there is a shortage of LGV drivers and minimises congestion. 	
<p>8c 8c.1</p>	<p>c) Hayle MRBP;</p> <ul style="list-style-type: none"> • 100% occupancy, marketing is underway for pre-lets for Phase 2. 	
<p>8d 8d.1</p>	<p>d) Tolvaddon;</p> <ul style="list-style-type: none"> • Zone 1 lead has stalled due to grid connectivity issues, • Possible interest from Treveth to develop part of the site for either pre-let or pre-sale, • Zone 4 lead has an exclusively agreement until 4 July 2022. 	
<p>9 9a 9a.1</p>	<p>Rate Relief and EZ Growth Fund</p> <p>a) Rate Relief Renewals and Rate Relief Approvals</p> <p><i>PT left whilst Goonhilly application was discussed</i></p> <p>An application for rate relief renewal has been submitted by Goonhilly for 2022 / 2023. The condition for approval is to supply</p>	

	the report for the last quarter, which is a requirement for the funding.	
9a.2	Recommendation – The application was approved with the stipulated condition regarding reporting.	
9a.3	The second rate relief renewal application was submitted by Untrabeam Ltd based at Hayle MRBP. The condition attached is to provide the statutory reporting which is still outstanding.	
9a.4	Recommendation - The application was approved with the stipulated condition regarding reporting.	
9b	b) EZ Growth Fund update & applications	
9b.1	There were 3 Growth Fund applications; Cllr Rushworth temporarily left the meeting while the applications were discussed.	
9b.2	Predannack – Request for £249k to build a small hanger at Predannack Airfield for autonomous flights. The benefits include jobs creation over 3 years and rates revenue for reinvestment. The hanger can be dismantled and rebuilt at CAN. There have been Expressions of Interest (Eols) already for the space. The Board asked to ensure that the lease encourages R&D and remains flexible and affordable. GE confirmed that there will be 3 new FTEs and match funding of £100k.	
9b.3	Recommendation – Application approved by members with the conditions as noted within the report. The Board added a condition that discussion is held with Kevin Wilkes at Goonhilly Earth Station Limited.	
9b.4	New hanger feasibility for CAN – The request is for £74,900 to fund a feasibility study to examine planning options, height and design for a hanger. The benefit would be indirect rates growth. HoTs have been done for STS, but they need ratifying. Action 3: MV to prompt STS to make a decision and an update will be given at the next Board.	MV

9b.5	Recommendation – Approved with conditions with the caveat of that the approval is time limited and will expire at the next EZ Board unless progress is made.	
9b.6	Spaceport Cornwall (maximising benefits of first launch) – Funding for marketing and media events to mark the milestone launch later this year. The funding will also be used for site enhancements following G7 event, such as tidying the site and for longer-term projects following the launch.	
9b.7	Recommendation – Approved with listed conditions.	
10	Performance Data - Department Levelling up, Housing and Communities (DLUHC) Data Report Q3 2021	
10.1	Q3 report is due for submission at the end of this month.	
11	Risk Register	
11.1	The register is on hold pending amendments to the EZ.	
12	Any other business	
12.1	The meeting concluded at 11:05.	
13	Date of next EZ Board Meeting:	
13.1	Thursday 14 April 2022 @ 14:00, Teams.	

Appendix 1: Action Tracker

C & IoS LEP EZ Board

Action Tracker 17/02/2022

Ref & Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
17/02/22	4.2 – NL send suggest meeting rep from tech metal sector for new board forum	NL			X	
17/02/22	5.4 GE to extend invite to SJ for a net zero energy meeting with AEM and Exeter University.	GE			X	
17/02/22	9a.1 Rate relief report for last quarter (reminder)	PT			X	
17/02/22	9b.4 STS HoTs MV to follow up for a decision from them, then update at the next board meeting	MV			X	
9/12/21	Workshop actions: Draft a plan of what G7 legacy will look like in 10 years' time.	SJ	X			
9/12/21	Workshop actions: Arrange a meeting / workshop in Jan 2022 with Space, FLOW and tech metals to draft a plan from the workshop, to take place at Goonhilly Attend FLOW Summit on 26 April 2022 – all 3 sectors, SJ to invite members Exeter Sandy Park ? Partners to attend. GES 60 th Anniversary June 2022 – festival planned, combine with Virgin Orbit Launch at CAN. Also coordinate with local Universities' events. Use Growth Fund to meet costs. Update Goonhilly Anniversary Event – Date 22-23 July 2022. Will also link with VO event. PT requested assistance with the cost of the event which is circa £30k.	CC SJ PT	X			Overtaken by April workshop

27/4/21	<p>7.2 Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs</p> <p>Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process.</p> <p>BA has external backing investment which may be useful generally as green energy</p> <p>Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES</p> <p>Exclusivity on land given</p>	IM		X		Due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4/21	<p>7.2 Blue Abyss spoil to be included within Planning application as condition.</p> <p>Secure funding – keep monitoring, Blue Abyss still scoping investment opportunities. Interest has been expressed by Yonder as investor in Blue Abyss which will be kept ‘live’. There may also be opportunities for Yonder to invest in other projects which Glenn and MD will progress.</p>	MV		X		Due diligence taking place
27/4/21	<p>10.2 Tolvaddon land - MV will write a paper with this proposal for consideration of the EZ Board, and connect with Camborne’s Town Deal proposals.</p> <p>Overtaken by events – 1st relocation did not happen so land no longer required on this site.</p> <p>Update: MV will do paper for the next meeting.</p>	MV		X		

Most recent at top



Date of Board Meeting: **14 April 2022**

Report Title: **EZ Business Rate Relief**

Author: **Jordan Whaley**

Contact: **jordan.whaley@cornwall.gov.uk**

Decision Required by the Board **Y**:

For Information Only **N**:

Recommendation(s)

1. That the business rate relief renewal application from Swathe Services (UK) Limited is approved
2. That the business rate relief renewal application from Airblade Dynamics Limited is approved
3. That the business rate relief renewal application from Triskel Marine Limited is approved
4. That the business rate relief renewal application from Foxbee BB Limited is approved

Executive Summary

There are two Enterprise Zones in Cornwall made up of five individual sites. All business rates generated over and above the agreed baselines are retained by the Cornwall and Isles of Scilly Local Enterprise Partnership (CloSLEP) for 25 years.

It is a requirement of the CloSLEP to review and approve new rate relief applications from businesses located within the Enterprise Zones as well as consider rate relief renewals annually.

Progress/Update/Impact/Outcomes/Issues

Businesses located at the Marine Hub EZ can apply for 100% Government funded business rate relief for up to five years.

Site	Date
Cornwall Airport Newquay (expired)	31 March 2018
Goonhilly Earth Station (expired)	31 March 2021
Hayle Marine Renewables Business Park	31 March 2022
Tolvaddon	31 March 2022
Falmouth Docks	31 March 2022

Applications to the EZ Growth Fund for a grant towards their business rate relief has been put on hold pending review of investment policy.

Until the end of 2020, awards of rates relief were granted as de minimis aid under State Aid. From 1st January 2021, such awards are made under UK Subsidy Control.

Once granted the business rate relief award needs to be renewed annually. This provides a mechanism for the businesses to confirm that they are able to receive a further subsidy and to confirm that the business is continuing to meet the conditions of the award, for example, monitoring and reporting of outputs.

The value of business rate relief is calculated using the conversion rates from Special Drawing Rights to Sterling on the date of the offer letter, to ensure any award is within the limit. The value of business rates is also calculated using the Non-Domestic Rates Multiplier (NDRM) which is adjusted each year.

The following applications for rate relief and rate relief renewal have been received:

Table 1 – Rate Relief Renewals 2022/23

Company Name	Zone	Location	First date of Award	Period Remaining Including Application for 2022/23	Estimated Rates Relief
Airblade Dynamics Ltd	Aerohub	HAS 1	29 March 2018	12 Months	£17,676
Swathe Services (UK) Limited	Marine Hub	Unit 7 HMRBP	01 November 2017	7 Months	£4,512
Triskel Marine Ltd	Marine Hub	Unit 1 HMRBP	01 July 2017	3 Months	£1,933.62
Foxbee BB Limited (Trading as	Marine Hub	Unit 5	07 June 2021	4 Years	£5,194.38

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All four businesses listed in the table above have submitted up to date and satisfactory monitoring reporting as required to end Q3 2021/22, as well as completed EZ Business Rate Renewal applications, with the accompanying, required Subsidy Declaration Form. It is therefore recommended that the renewal application for business rates relief is approved for each of these businesses.

These decisions of the EZ Board only relates to the award of rate relief.

Financial Implications

The companies listed above occupy premises which are included in the baseline, which means that it was operational at the point at which the EZ was created. Therefore, although eligible for Government funded business rate relief for up to five years, they will not generate rates growth to the EZ Growth Fund.

The business rate relief is Government funded and therefore does not have any impact on LEP finances.

Appendices

None

Section 151 (Finance) Officer commentary and sign off

Name:	Tracy Stepney
Date:	01/04/2022
Comments:	