

Title:	Cornwall and Isles of Scilly Local Enterprise Partnership Enterprise Zone (EZ) Board
Date:	Thursday 14 April 2022
Time:	14:00 – 17:00
Venue:	Microsoft Teams
Chair:	Steve Jermy (SJ)
Secretariat:	Clare Connaughton (CC)
Membership:	C&IoS LEP: Steve Jermy (SJ) Cornwall Council: Cllr Stephen Rushworth (SR) Goonhilly Earth Station Limited: Ian Jones (IJ) A&P: Drystan Jones (DJ)
Attendees:	C&IoS LEP: Mark Duddridge (MD) CC: Emma Miller (EM) Matthew Vowels (MV) Gail Eastaugh (GE) Gareth Beer (GB) GES: A&P: Mike Spicer (MS) Spaceport: BEIS / DLUHC Cities & Local Growth:

Minutes		ACTION
1	Welcomes and Introductions	
1.1	Introductions were made.	
2	Apologies for Absence	
2.1	Nicola Lloyd (NL) Drystan Jones (DJ) Glenn Caplin-Grey (GC-G) Jordan Whaley (JW) Ian Jones (IJ) Piran Trezise (PT) Melissa Thorpe (MT) Josie Gough (JG) Stacey Sleeman (SS)	
3	Housekeeping	
3a	a) Conflict of Interest declaration	
3a.1	No conflicts of interest were declared.	
3b	b) Approval of Minutes from the last meeting	
3b.1	The previous minutes were agreed as a true and accurate record.	

3c	c) Action Summary	
3c.1	The action summary was reviewed and updated (as below).	
4	New Board Proposal	
4.1	Discussions continue regarding the new 'board' and subsequent extended remit and membership. The broader remit reflects the current changes to greater devolution for Cornwall, Green Industrial Revolution, food & drink, and tech metal sectors, Levelling Up White Paper, changes to LEPs and Shared Prosperity Fund.	
4.2	With the investment by Bennamann Ltd. to convert methane into fuel for tractors, there is the opportunity to lead the technology to wider 'zones' within Cornwall and the rest of the UK.	
4.3	Following a discussion, it was suggested to extend membership to the agricultural sector which links to the food sector. Hydrogen power can also be developed to off-set carbon emissions.	
4.4	Members of this board recommended the proposed change of remit and membership and this will be escalated to the LEP to consider.	
4.5	The name for the revised board is still under consideration and any suggestions will be welcome.	
5	Marketing and Pipeline Opportunities	
5.1	MD highlighted a lead who would like to move to Aerohub Business Park. The company would like to build on the plot; Action – GB to follow up on the lead with Vickery Holman, MD to send him the contact details. <i>SR joined the meeting at 14:36.</i>	GB
6	Spaceport Update	
6.1	The launch date quoted is 15 July 2022, but it may be later. An MoU has been signed with Exeter University for a Programme Manager for the launch and to progress legacy activity.	

6.2	Further investment is needed to build on spaceport activities after the launch this year. An additional HAS at CAN would be desirable to develop vertical test systems.	
6.3	The development of Sector 3 would be extremely beneficial for this expansion, which could lead to the Airport leading in a Space cluster model.	
7	Aerospace EZ Site updates	
7a.1	a) Aerohub - Discussions underway with Treveth to develop sectors 3&4, consideration to offer sector 5 to accommodate SMEs from the food sector; MD has the details for this, sector 6 has a bio-medical company lead, sectors 7-9 has an exclusivity agreement, sector 14 progressing with Legal.	
7b.1	b) Goonhilly – The receiver factory has had a recent uplift with an 18-metre antenna funded by the Science and Technology Facilities Council (STFC). Upcoming activities include a Lunar Mission at the end of the Summer. A reminder of the 60 th Anniversary event on 23 July 2022 – tickets are on sale.	
8	Marine EZ Sites Updates	
8a.1	a) Falmouth Docks – Alok Sharma has visited the Docks recently, working on the development of FLOW, conversations with Crown Estate to develop the seabed, working with tourist sector to link cruising activity with local food and drink opportunities in Falmouth and exploring freight transportation with Network Rail to alleviate road usage.	
8a.2	The team are drafting a business case for Port Funding which Celtic Sea offered to assist with and possibly be a joint applicant. It was suggested A & P link up with Falmouth Place Shaping Board with the development of Church Street carpark.	

8b.1	b) Hayle MRBP – Phase 1 has 100% occupancy rate, phase 2 is progressing well and due for completion December 2022 / early January 2023. Early marketing activity is underway.	
8c.1	c) Tolvaddon – Zone 1 – The power supply has been confirmed, and progress on lease being made. Zone 2 – 3 Expression of Interest received from company that is involved with electric and turbine technology. Zone 4 has an exclusivity agreement until July 2022.	
8c.2	The site has potential to be a decarbonised zone and similar businesses could relocate here with EZ Growth Funding.	
9	Rate Relief and EZ Growth Fund	
9a	a) Rate Relief Renewals and Rate Relief Approvals	
9a.1	There were 4 rate renewal applications: <ul style="list-style-type: none"> • Airblade Dynamics Ltd. Recommendation: The Board approved the renewal application, • Swathe Services (UK) Ltd. Recommendation: The Board approved the renewal application, • Triskel Marine Ltd. Recommendation: The Board approved the renewal application, • Foxbee BB Ltd (T/A Little Goat Gruff), Recommendation: The Board approved the renewal application. 	
9a.2	Goonhilly has submitted the relevant reporting documents and their rate relief funding has been paid.	
9b	b) EZ Growth Fund update & applications	
9b.1	There were no Growth Fund applications.	
9b.2	Claims have been received for: <ul style="list-style-type: none"> • Spaceport Cornwall G7 exhibition and Legacy Outreach – full £35k • Falmouth Harbour Commission - Grant to support FaBTest (Total ask £22k. Claim for £3,506.85 for renewed lease of the 	

	<p>FabTest site in Falmouth Bay from 01/04/2022 to 31/03/2023 from The Crown Estate.)</p> <ul style="list-style-type: none"> Claim pending from Greenwall for Asbestoprobe Project 	
10	<p>Performance Data – Department Levelling up, Housing and Communities (DLUHC) Data Report Q3 (October – December 2021)</p> <p>10.1 Q3 reporting has been submitted to BEIS at the beginning of March 2022. On Aerohub, there was 50% response rate and 30% response rate for the Marine Hub.</p> <p>10.2 EM is currently working on Q4 report and will be doing the update going forward. From the reports which were returned, there have been 7.7 new jobs gained at Aerohub+, with 2 new businesses and 9.2 jobs created in the Marine Hub, with 3 new businesses.</p>	
11	<p>Any other business</p> <p>11.1 British Energy Independence Plan – Central Government has produced the Energy Security Strategy which aims to produce clean energy by expanding nuclear, wind, solar, hydrogen, oil and gas sectors to aim for net zero carbon by 2030.</p> <p>11.2 EZs have already implemented parts of this strategy, e.g. methane development as a source of power. In addition, working towards devolution, and developing sustainable energy. Also, in securing funding to invest in clean energy and creating jobs.</p> <p>11.3 An action for a future meeting is to invite Nathan Cudmore of the LEP to update the Board on devolution plans and changes to LEPs.</p> <p>11.4 The Minister of Transport visited CAN yesterday ahead of the Virgin Orbit launch. There is an aspiration for the Airport to have ‘freeport’ status to attract investment. Action – JW to add Plymouth’s Freeport to the Risk Register as there is risk that the space supply chain could relocate to Plymouth for freeport benefits.</p> <p>11.5 CC is developing geothermal power which could potentially be used for growing food and to decarbonise the food sector. MD has had</p>	JW

	conversations with food manufacturers on this subject and will forward the contact details to Cllr Rushworth. Action – MD to send contact details.	MD
11.6	The next Cornwall Space Cluster 101 meeting is 20 May 2022.	
11.7	ET is currently collating responses from a carbon study into reducing carbon emissions in EZs, in association with Exeter University. The deadline date for questionnaires is today (14/4) and SJ offered to send a follow-up email to request the questionnaires return. Action – ET send draft email to SJ. The meeting concluded at 15:33.	ET
12	Date of next EZ Board Meeting:	
12.1	Thursday 09 June 2022 @ 14:00, Teams.	

Appendix 1: Action Tracker

C & IoS LEP EZ Board

Action Tracker 14/04/2022

Ref & Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
14/04/22	5.1 Marketing– Follow up on lead at Aerohub BP with Vickery Holman. MD has contact details	GB			X	
14/04/22	11.4 AOB JW to add Plymouth Freeport as a risk on risk register – risk to supply chain for Spaceport & other sectors	JW			X	
14/04/22	11.5 AOB – Send contact details of food manufacturer to Cllr Rushworth	MD			X	
14/04/22	11.7 AOB ET to send draft email to SJ for comments and send to those who have not returned the questionnaire re carbon study	ET			X	
17/02/22	4.2 – NL suggest an appropriate meeting rep from tech metal sector for new board forum	SJ		X		
17/02/22	5.4 GE to extend invite to SJ for a net zero energy meeting with AEM and Exeter University. Conversations have started.	GE	X		X	
17/02/22	9a.1 Rate relief report for last quarter (reminder)	PT	X			
17/02/22	9b.4 STS HoTs MV to follow up for a decision from them, then update at the next board meeting	MV	X			
9/12/21	Workshop actions: Draft a plan of what G7 legacy will look like in 10 years' time.	SJ	X			
9/12/21	Workshop actions: Arrange a meeting / workshop in Jan 2022 with Space, FLOW and tech metals to draft a plan from the workshop, to take place at Goonhilly Attend FLOW Summit on 26 April 2022 – all 3 sectors, SJ to invite members.	CC SJ	X X			Overtaken by April workshop

	<p>GES 60th Anniversary June 2022 – festival planned, combine with Virgin Orbit Launch at CAN. Also coordinate with local Universities’ events. Use Growth Fund to meet costs.</p> <p>Update Goonhilly Anniversary Event – Date 22-23 July 2022. Will also link with VO event. PT requested assistance with the cost of the event which is circa £30k.</p>	PT	X			
27/4/21	<p>7.2 Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process.</p> <p>BA has external backing investment which may be useful generally as green energy Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES</p> <p>Exclusivity on land given</p> <p>Update – mtg next wk MV progressing licence for site investigation, minis visit shortly secure final funding part BEIS minister</p>	MV		X		Due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4/21	<p>7.2 Blue Abyss spoil to be included within Planning application as condition.</p> <p>Secure funding – keep monitoring, Blue Abyss still scoping investment opportunities. Interest has been expressed by Yonder as investor in Blue Abyss which will be kept ‘live’. There may also be opportunities for Yonder to invest in other projects which Glenn and MD will progress.</p>	MV		X		Due diligence taking place
27/4/21	<p>10.2 Tolvaddon land - MV will write a paper with this proposal for consideration of the EZ Board, and connect with Camborne’s Town Deal proposals.</p> <p>Overtaken by events – 1st relocation did not</p>	MV	X			Do on agenda



	<p>happen so land no longer required on this site.</p> <p>Update: MV will do paper for the next meeting.</p>					
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