

<b>Title:</b>	<b>Cornwall and Isles of Scilly Local Enterprise Partnership Enterprise Zone (EZ) Board</b>
<b>Date:</b>	Thursday 09 February 2023
<b>Time:</b>	14:00 – 17:00
<b>Venue:</b>	Microsoft Teams
<b>Chair:</b>	Steve Jermy (SJ) - Celtic Sea Power
<b>Secretariat:</b>	Clare Connaughton (CC) – Economy, Skills & LEP
<b>Membership:</b>	<b>C&amp;IoS LEP:</b> Steve Jermy (SJ) <b>Cornwall Council:</b> <b>Goonhilly Earth Station Limited:</b> <b>A&amp;P:</b>
<b>Attendees:</b>	<b>C&amp;IoS LEP:</b> <b>CC:</b> Matthew Vowels (MV) Meike Koops (MK) Claire Hurley (CH) <b>A&amp;P:</b> Drystan Jones (DJ) <b>GES:</b> Piran Trezise (PT) <b>Spaceport:</b> <b>BEIS / DLUHC Cities &amp; Local Growth:</b>

<b>Minutes</b>		<b>ACTION</b>
<b>1</b>	<b>Welcomes and Introductions</b>	
1.1	Introductions were made.	
<b>2</b>	<b>Apologies for Absence</b>	
2.1	Glenn Caplin-Grey, Cllr Louis Gardner, Gail Eastaugh, Anwen Jones, Ian Jones, Mark Duddridge, Mike Spicer, Melissa Quinn	
<b>3</b>	<b>Housekeeping</b>	
<b>3a</b>	<b>Conflict of Interest declaration</b>	
3a.1	There were no conflicts of interest declared.	
<b>3b</b>	<b>Approval of Minutes from the last meeting</b>	
3b.1	The previous minutes were agreed as a true and accurate record.	

<b>3c</b>	<b>Action Summary</b>	
3c.1	The action summary was reviewed and updated (as below).	
<b>4</b>	<b>Enterprise Zones review</b>	
<b>4a</b>	<b>Cornwall Devolution Deal</b>	
4a.1	With the Devolution Deal proposal, Glenn has been looking at membership selection for a new sector-led Board. It will continue to have representation from public and private sector, as historically this has worked well.	
4a.2	With the Devolution Deal, there will be a commission for FLOW which will hopefully reduce red tape connected with Central Government.	
4a.3	Another commission will be the Cornwall Land Commission since there is a large demand for strategically located employment land. Meeting this demand will help businesses to grow, attract new ones and create jobs.	
4a.4	Opportunities exist regarding working with Treveth as a partner. If a housing development happens, it will lead to jobs and subsequently, economic growth.	
4a.5	<b>Action – MV to do further research on the Land Commission as outlined in the Devolution Deal.</b>	<b>MV</b>
<b>4b</b>	<b>SPF Business Advisory Board (CH)</b>	
4b.1	Shared Prosperity Funding (SPF), under the BUS004 strand, now live on the website, is aimed at developing 5 sectors within Cornwall; these are Agri food / farming, Tourism, Clean Energy, Space and geo resources. The sectors can submit bids for funding with a draw down date of March 2025.	
4b.2	All projects must show they are deliverable in the time frame, and it is preferable to have match-funding in place. DLUHC is flexible on intervention rates but subsidy control must also be taken into account. Private investment is also an option.	

4b.3	It is envisioned the Clean Energy sector will benefit from this funding.	
4b.4	Skills is noted as an important part of strategic sector development. SPF is not directly funding skill delivery until year 3 of the programme, however, would like to see all bids coming forward with skills elements woven in and this is especially true of strategic sector development, where skills is an important part of sector growth.	
4b.5	The Good Growth Hub provides business support to businesses across Cornwall and the Isles of Scilly. Currently there is a call for bids for RD&I and in early March a further call under RD&I will be released.	
4b.6	SJ welcomes this funding to grow these sectors, especially for Space and Geo-Metals, which Cornwall takes a strong lead in. The Tourism Sector may have a lesser need this funding.	
<b>4c</b>	<b>Strategic Sectors Workshop</b>	
4c.1	A workshop was held recently, hosted by GES to review future management and development of strategic sectors within Cornwall and the Isles of Scilly. This is linked with the LEP review and the Devolution Deal. There was no definitive decision made on the day.	
4c.2	The proposal entails forming new sector-led boards, overseen by an advisory panel and comprising of sub-groups. The new structure would incorporate elements of the LEP with private and public representation and will work jointly SPF Advisory Panel.	
4c.3	<b>Action – CC to invite CH to the next meeting.</b>	<b>CC</b>
<b>5</b>	<b>Spaceport update</b>	
5.1	Despite Virgin’s Cosmic Girl failed launch, Cornwall proved it has a credible venue for horizontal launch. GES provided antenna	

	support at Newquay for the event. It was noted the failure to launch will have an impact on payload operators too.	
5.2	A new date has not been announced; there may be a discussion on how to use greener fuel (synthetic) compared to traditional fuel.	
5.3	BEIS will shortly be divided into 4 parts: <ul style="list-style-type: none"> <li>• a Department for Science, Innovation and Technology, tasked with driving innovation that will create new and better paid jobs,</li> <li>• a Department for Energy Security and Net Zero, which will focus on securing long-term energy supplies and reducing bills,</li> <li>• a Department for Business and Trade, which will champion free trade and promote investment; and</li> <li>• a refocused Department for Culture, Media and Sport, which will help develop the UK as a global leader in the creative arts.</li> </ul>	
<b>6</b>	<b>Aerospace EZ Site updates</b>	
<b>6a</b>	<b>Aerohub</b>	
6a.1	A HAS was leased to a Canadian company; there have been a few EoIs for the operational management of the Spaceport Integration Facility Centre.	
6a.2	Discussions are taking place regarding connection of FLOW Energy to the National Grid to use at Newquay Airport.	
6a.3	Sector (Plot) 1 – Following soft market testing of hotel users, interest has been received from a credible developer and operator for 150 keys and EV charging facility. An offer has been received and is currently being negotiated.	
<b>6b</b>	<b>Goonhilly Earth Station</b>	
6b.1	Goonhilly continues to support NASA's Artemis mission; and from 2 <sup>nd</sup> of January 2023, Goonhilly operates 24 hours a day, 7 days a week.	

6b.2	2 people have been recruited to support the additional cover and there is continuing recruitment.	
6b.3	There are plans for additional antennas and upgrading existing ones, including Goonhilly 3.	
<b>7</b>	<b>Marine EZ Updates</b>	
<b>7a</b>	<b>Falmouth Docks</b>	
7a.1	The proposal to establish a NW Rail head is ongoing, freight would do the onward journey by rail rather than road. There have been circa 20 bids to lease land from the Crown Estate for the FLOW sector, and DJ has held conversations with them regarding the supply chain.	
7a.2	The Cruise ship sector is doing well and promoting tourism in the County. Another activity is ship repairs.	
<b>7b</b>	<b>Hayle MRBP</b>	
7b.1	Phase 1 is fully let, and Phase 2 is due for completion at the end of June 2023. Marketing of units is underway.	
<b>7c</b>	<b>Tolvaddon</b>	
7c.1	Zone 1 – The EV Forecourt Operator lease is progressing and has almost completed, subject to CC internal governance and approvals. The power capacity to support this use is being reviewed. The main local grid substation is on the South side of the A30 from the site.	
7c.2	<b>Action – MV to speak to National Grid to determine whether they need additional land to support substation expansion.</b>	<b>MV</b>
7c.3	Conversations have commenced to connect FLOW power to the National Grid at Indian Queens.	
7c.4	Zone 4 – Net Zero Laundry lease is at an advanced stage.	

7c.5	There have been several bids for the remaining zones which are being considered. Treveth is also part of negotiations.	
<b>8</b>	<b>Marketing and Pipeline Opportunities</b>	
8.1	As noted above, there is a shortage of well-located employment land in Cornwall, which is preventing growth. The focus will be directed to Aerohub after Tolvaddon lets have been finalised.	
8.2	More FLOW suppliers need to be sourced.	
<b>9</b>	<b>EZ Growth Fund Applications</b>	
9.1	There was 1 expected but it was not received in time for the meeting.	
<b>10</b>	<b>Performance Data</b>	
10.1	The data report will be circulated with the draft minutes. The report is based on data from the previous quarter, October – December 2022.	
10.2	It was noted, it would be more accurate if a higher proportion of businesses returned their data. Looking forward, more jobs within FLOW and tech metal mining are anticipated.	
<b>9</b>	<b>Any other business</b>	
9.1	There was no other business.  The meeting concluded at 15:28.	
<b>10</b>	<b>Date of next EZ Board Meeting:</b>	
10.1	Thursday 20 April 2023, 14:00, Celtic Sea Power, Hayle.	

## Appendix 1: Action Tracker

### C & IoS LEP EZ Board

#### Action Tracker 09/02/2023

Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
09/02/2023	4a.5 Devolution - MV to do further research and find out opportunities regarding the development of the County's natural assets.	MV				
09/02/2023	4c.3 – Invite Claire Hurley to the next meeting	CC	X			CH has sent apologies
09/02/2023	7c.2 - MV to speak to National Grid to determine whether they need additional land to support substation expansion.	MV				
08/12/22	4.3 – Ensure Glenn and Claire Hurley attends next Board – in connection to SPF and linking with its business sectors Done	CC	X			
08/12/22	4.5 – arrange a workshop with partners to progress a sector-led cluster Done	SJ	X			
08/12/22	5.7 – GE to write a paper regarding mail drone and possibility of using CAN	GE	X			CC to follow up on paper. GE actioned in Dec 2022 and had a follow up meeting with Cllr Gardener & Same O'Dwyer
05/10/22	3.5 – Treveth – Arrange a workshop to scope partnership working	SJ/MD		X		Linked to MV research below, MV has had conversations with them
05/10/22	3.7 – Look at workspace in existing EZs  8/12 – MV has looked into larger EZs who have used private investment. MV is scoping the benefits of Treveth investing and developing in EZs. He is seeking guidance from CC. Treveth has shown	MV/MD		X		

	interest in developing at Tolvaddon. Same as above					
05/10/22	5.3 EZ Review - MD and SJ to make contact with Glenn to ensure details of the Eol. Also, to ensure formal support from local MPs	<b>SJ/MD</b>		X		Will be discussed under Item 4 on 8/12
05/10/22	5.6 - Glenn C-G will be contacted by SJ to progress an SPF bid. Jordan Whaley will be contacted regarding match-funding opportunities for SPF. Timing is restricted so this action is immediate. SPF today	<b>SJ</b>		X		Will be discussed under Item 4 on 8/12
05/10/22	7.2 - MV will follow up on the former Arla site at St. Mawgan Airport to explore the possibility of developing co-working spaces.  8/12 – MV reports that a housing developer has submitted a pre-app. It was thought the site would be a mixed-use development, but residential use only is the option.	<b>MV</b>		X		9/2 – Discuss on today's agenda
05/10/22	8a.2 - MV will obtain an update from CAN on their activities. Do today	<b>MV</b>	X			9/2 – Discuss on today's agenda
05/10/22	12.2 – Eol for Investment Zone with Glenn CG	<b>SJ/MD</b>		X		
09/06/22	4.9 – County Deal – SJ do similar paper on FLOW. To involve with DJ, Mike King and Glenn to ensure proposal is compliant to County Deal	<b>SJ</b>		X		
09/06/22	4.11 – MV to research iso pods for temporary living and working accommodation. MT has details for 1. Ongoing EZ GF for more scoping work. FLOW workforce model has a long-term strategy.  8/12 – The Board is still keen to explore the temporary accommodation, particularly with the Spaceport launch. There are numerous people in need of accommodation as business opportunities continue at CAN.  MV has been scoping costs and feasibility, the NHS is modelling family	<b>MV</b>		X		



	<p>accommodation which can be evidenced as a successful model to follow.</p> <p>Opportunity to use SPF for feasibility studies, link with SS (Skills) and Treveth. Gather data.</p> <p>Keep on radar of Board.</p>					
09/06/22	<p>11.3 AOB SJ and GE to have a conversation around establishing a FLOW academy</p>	<b>SJ/GE</b>		X		
27/4/21	<p>7.2 Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process</p> <p>BA has external backing investment which may be useful generally as green energy Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES</p>	<b>MV</b>		X		Continuing due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4/21	<p>7.2 Blue Abyss spoil to be included within Planning application as condition</p> <p>Secure funding – keep monitoring, Blue Abyss still scoping investment opportunities. Interest has been expressed by Yonder as investor in Blue Abyss which will be kept ‘live’. There may also be opportunities for Yonder to invest in other projects which Glenn and MD will progress.</p> <p>8/12 – Exclusivity period has ended; proof of funding required from BA to release exclusivity</p>	<b>MV</b>		X		Due diligence taking place