



Minutes

Meeting Title:	CloS LEP Enterprise Zones Board
Date:	21 June 2023
Time:	1pm to 3.30pm
Location:	NCH Trelawny/MS Teams
Chaired by:	Steve Jermy
Membership:	<p>CloS LEP: Steve Jermy (SJ)</p> <p>Cornwall Council: Glenn Caplin-Grey (GCG), Louis Gardner (LG)</p> <p>Goonhilly Earth Station Limited: Ian Jones (IJ)</p> <p>A&P: Drystan Jones (DJ)</p>
Attendees:	<p>CloS LEP: Nathan Cudmore</p> <p>Cornwall Council: Matthew Vowels (MV), Meike Koops (MK), Gail Eastaugh (GE), Stacey Sleeman (SS)</p> <p>A&P: Mike Spicer (MS)</p> <p>Goonhilly Earth Station Limited: Piran Trezise (PT)</p> <p>BEIS/DLUHC Cities & Local Growth: Anwen Jones (AJ)</p> <p>Strategic Sector Rep: Mike King (MJK)</p>
Supported by:	Debbie Osborne, LEP Executive Team

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1	<p>Welcomes and Introductions</p> <ul style="list-style-type: none"> SJ welcomed everyone to today's meeting. A minute's silence was then held for Mark Duddridge, Chair of the Cornwall and Isles of Scilly LEP who sadly died on 16 May 2023. SJ also advised the Board of the sad news that Professor Richard Cochrane Associate Professor for Renewable Energy at University of Exeter had also passed away on 25 May 2023. A Chartered Engineer and Fellow of the Energy Institute with a passion for Renewable Energy and Engineering Design with a 	

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	background in product development and energy in the built environment.	
2	<p>Apologies for Absence</p> <ul style="list-style-type: none"> Glenn Caplin-Grey (GCG), Clare Connaughton (CC), Louis Gardner (LG), Nicola Lloyd (NL), Anwen Jones (AJ), Mandy Cosgrove (MC), Stacey Sleeman (SS), Mike Spicer (MS) and Nathan Cudmore (NC) 	
3	<p>Discussion on new agenda format</p> <ul style="list-style-type: none"> Board members will note that the agenda now includes discussion on strategic sectors, cross cutting themes and focal points for the Board going forward. Action: Any feedback on future agenda items to be fed back to the LEP Executive Team. 	ALL
4	<p>Housekeeping</p> <p>a) Conflict of Interest declaration</p> <ul style="list-style-type: none"> None. <p>b) Approval of Minutes from the last meeting</p> <ul style="list-style-type: none"> PT and DJ asked for amendments to be made to the minutes from the meeting held on 20 April 2023. Action: LEP Executive to make the necessary amendments and publish a final copy on the LEP website. <p>c) Action Summary</p> <ul style="list-style-type: none"> The action summary was reviewed and updated (as below). 	DO
5	<p>Enterprise Zones and Strategic Sectors review</p> <ul style="list-style-type: none"> To look at overview of migration of Enterprise Zones to a matrix management approach in support of economic development of Cornwall's Strategic Sectors. <p>Strategic Sectors</p> <ul style="list-style-type: none"> Working with Centre for Local Content to look at how to support the sector on policy intervention and how to grow economy. Action: SJ to present slides on the work done so far with Centre for Local Content at next Board meeting. PT: So specific focus can be put on different areas might be beneficial to look at retitling some of the sectors. Need to influence narrative on the focus of sectors based on the legacy of G7. Will also need to link in with the Investment Plan 	SJ/CC

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<p>for Cornwall which is currently being drafted with Phil Mason as lead. Action: SJ to write to LEP and CC to ask that the EZ Board helps influence narrative within the Investment Plan and will also take to next LEP Board on 26 July for discussion.</p> <ul style="list-style-type: none"> ● MJK: Besides SPF, there is other government funding available for equity investment which should be investigated. <p>Regional Functions</p> <ul style="list-style-type: none"> ● This has been based on FLOW model. Other opportunities that also need to be included are: <ul style="list-style-type: none"> ○ Geothermal ○ Data ○ Workspace ○ Regulatory function ○ Investment needs ○ RD&I ○ Commercialisation of investment opportunities ● GE: would be useful if the narrative from the SPF Sector bids be shared to help focus and then be able to finalise at a future Bord meeting. ● <i>Change Market Creation & Evolution to Market and Regulatory Inform.</i> <p>Potential Focal Points</p> <ul style="list-style-type: none"> ● What would the EZ Board like to look at and focus on? ● MJK: Look at how supportive Cornwall is in delivery. It has capacity and capability and can influence investors. ● GE: Lots of local public service opportunities that could be used as case studies. ● MJK: Ability to influence. ● PT: Consideration of a “solutions based team” to resolve issues and allow more engagement with private sector, LEP and Cornwall Council. ● DJ: Should Cornwall Council be more represented at EZ Board meetings to allow more engagement and a more joined up approach? SJ: Also look at having partner organisations being represented ie Treveth. 	<p style="text-align: center;">SJ</p>

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<ul style="list-style-type: none"> • Change title from <i>Potential Focal Points</i> to <i>Enablers for Acceleration and Investment</i> with feedback on any areas back to SJ. • Language has changed from economic to industry development. Need to target more and make sure that national and regional policy is integrated. Using case studies to help support acceleration and realisation of development. DJ: getting Enterprise Zones to be self sufficient, retaining rates and allow further development. • MV: Business case to look at expanding Enterprise Zones and support those strategic sectors. SJ: Can any Enterprise Zone funds be used to commission a local consultancy firm on a potential expansion model? DJ: Rather than commissioning another report why not speak to industry direct to see if any interest in expansion. Could easily be done direct with businesses. MV: Could be a very targeted approach and allow cross referencing of businesses against sectors. MJK: The work already done on Investment Zones could be used for any new process and links with the new Investment Plan for Cornwall. • GE: might want to differentiate between Investment and Industrial Zones. 	
<p>6</p> <p>Airport/Spaceport update</p> <p>a) Space Systems Integration Centre</p> <ul style="list-style-type: none"> • Refreshing focus on external messaging and are updating headlines for government and academia. Airport/Spaceport to become one story once consolidated into Cornwall Airport Ltd. Aerospace Cornwall will also be brought back into any “Newquay Site” messaging. SJ is meeting with the Airport Managing Director Sam O'Dwyer soon and will offer up a place on the Board as that would be an advantage. • Big focus on environmental intelligence working with University of Exeter. • Shifting on skills focus to incorporate all stages of the career path. • Operators on site currently looking at orbit operations. • Messaging is key. Lots of good news stories out there. 	

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	<p>b) Space Systems Operation Centre</p> <ul style="list-style-type: none"> • Centre now open with tenants moving in, currently working through some contract issues. • Will now be looking at future phases. 	
7	<p>Aerospace EZ Site updates</p> <p>a) Aerohub</p> <ul style="list-style-type: none"> • Included within the strategic review of whole airport. • Market demand for workspace is slowing down with inflation and interest rates the main issue. <p>b) Goonhilly Earth Station</p> <ul style="list-style-type: none"> • Working with Indian Space agencies and supporting Japanese companies on lunar landings. • Attended Space.Com Expo. Was well attended but need to continue upping our profile. • Hosted the NASA senior management team this week. Interested in more collaboration with GES. • On 21 June the United States and the United Kingdom announced the Atlantic Declaration for a Twenty-First Century U.S.-UK Economic Partnership to ensure that our unique alliance is adapted, reinforced, and reimagined for the challenges of this moment. References Space and Deep Space Communications. 	
8	<p>Marine EZ Updates</p> <p>a) Falmouth Docks</p> <ul style="list-style-type: none"> • Now represented on the Peninsula Transport Strategy meetings. Also includes other regional LEP representatives. • Fugro currently on site investigating marine boreholes. • Cruise market is improving • Will be assisting with Armed Forces Day this weekend and also the Tall Ships Festival in August. • Environmental impact assessment and scoping documents being sent to MMO and Cornwall Council portals tomorrow. 	

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	<ul style="list-style-type: none"> • Continued discussions with Celtic Sea Developers who are bidding into The Crown Estate. • Twin Hub discussions ongoing. • Looking at funding opportunities for Shore Power. <p>b) Hayle MRBP</p> <ul style="list-style-type: none"> • Completion date now set for next month. Will now enable enquiries to be progressed. The interest in the office space has been good. <p>c) Tolvaddon</p> <ul style="list-style-type: none"> • Still waiting for issue on insurance indemnity in relation to Grid Serve to be resolved. • Zone 2: have got 2 businesses interested. • Zone 3: Still available but have had some interest. • Zone 4: In discussions with Net Zero Laundry Co. Have had their BEIS funding secured and should be on site in September. <p>d) FLOW</p> <ul style="list-style-type: none"> • Representatives from The Crown Estate are visiting Cornwall on Monday and Tuesday (26 and 27 June) to meet with local stakeholders and partners along with representatives from the Cornwall Council and LEP. • Discussions ongoing on use of Newquay for FLOW Operations Centre. Draft scope of work has been produced for LEP consideration and will be part funded by LEP. 	
9	<p>Marketing and Pipeline Opportunities</p> <ul style="list-style-type: none"> • NL unavailable to provide update but MJK advised the Board that a 2 minute promotional video with Simon Reeve on mining and green economy has been produced. Will be available on the Cornish Lithium website once finished. Will add value to Cornwall context. 	
10	<p>EZ Growth Fund Applications</p> <ul style="list-style-type: none"> • To seek decisions from the Board for the two applications to the EZ Growth Fund, that were briefly introduced and discussed at the last Board meeting on 20 April (Looking Beyond Ltd and 	

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	Space Engineering Systems Ltd). Both applications were relevant to fund criteria but neither in relation to net zero direction. Both are asking for funding to accelerate but both have received private sector investment so projects could happen with EZ Growth Fund monies. Action: Agreed that further due diligence be made on both applications along with reviewing the criteria and principles and that it be brought back to next meeting for final decision.	MV
11	EZ Rate Relief Report <ul style="list-style-type: none"> • All decisions made at the last Board have been agreed and transferred. • 6 EZ Growth Fund applications have also been agreed and processed. 	
12	Performance Data – Quarterly report <ul style="list-style-type: none"> • As per report within agenda pack. 	
13	Any other business <ul style="list-style-type: none"> • EZ Growth Fund Investment policy will be informed by how the EZ will transform, will need a joined up approach between EZ and the LEP to expand the EZ model and spend more to help delivery. • Local Area Energy Plan (LAEP). Will be a lot of engagement over next 12 months so need to monitor progress as will help the emerging EZ structure. • FLOW workforce model in place working with FE/HE establishments. Getting good feedback from sector, will be a useful tool for region. 	
14	Date of next EZ Board Meeting: <ul style="list-style-type: none"> • To be confirmed 	

Meeting finished at 3.30pm

Appendix 1: Action Tracker

CloS LEP Enterprise Zones Board

Action Tracker 21/06/2023

Date	Action	Owner	Status			Notes
			Complete	Ongoing	Not Complete	
21/6/23	10) Further due diligence to be done on both applications along with reviewing criteria and principles and bring back to next Board for final decision	MV		X		
21/6/23	5) SJ to present slides at next EZ Board on work with Centre with Local Content. 5) SJ to write to LEP and CC to ask that the EZ Board helps influence narrative within the Investment Plan and will also take to next LEP Board on 26 July for discussion.	SJ/CC SJ		X X		
21/6/23	4b) Amendments to 20 April minutes to be made and final version to be published on LEP website	DO	X			
21/6/23	3) Feedback on Agenda items to be fed back to LEP Executive Team	ALL		X		
20/04/23	4.5 – Glenn to attend June Board to give a Skills update – CC to contact his PA	CC	X		X	
20/04/23	4.6 – Add Critical Minerals to agenda as standard item & invite Mike King as a rep for sector	CC	X		X	
20/04/23	5.3 – GE obtain marketing strategy update from CAL	GE		X		
09/02/2023	4a.5 Devolution - MV to do further research and find out opportunities regarding the development of the County's natural assets. 21/6/23 Will be taken to Cornwall Council Cabinet in September	MV		X		LEP decision/Commission Land and FLOW, Level 2 Devolution including FLOW and Land Commission
09/02/2023	7c.2 - MV to speak to National Grid to determine whether they need additional land to support substation expansion.	MV	X			

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	<p>Explore land at Tolvaddon for National Grid supply from FLOW. Assess how much land would be required. For the first 4GW in Cornwall.</p> <p>Treasury visit to Cornwall 16-17 May, MK to extend invite to some EZ Board members.</p> <p>21/6/23 MV now talking to another land owner given that National Grid won't need additional land.</p>					
05/10/22	<p>3.5 – Treveth – Arrange a workshop to scope partnership working</p> <p>21/6/23 Starting to see alignment of entities within CC.LEP. SPF Prosperity Advisory Panel now in place. Would like to see EZ to focus on strategic sectors and be for the voice the Panel.</p>	SJ		X		Linked to MV research below, MV has had conversations with them
05/10/22	<p>3.7 – Look at workspace in existing EZs</p> <p>8/12 – MV has investigated larger EZs who have used private investment. MV is scoping the benefits of Treveth investing and developing in EZs. He is seeking guidance from CC. Treveth has shown interest in developing at Tolvaddon.</p> <p>21/6/23 Need to continue workspace as MOU in place until 2038 and will form part of EZ evaluation and investment strategy. Keep under review. Also needs to link with GSW. Is briefing GSW members on 7 July so will keep Board informed.</p>	MV/MD		X		Cover under the Agenda 20/4
05/10/22	<p>5.3 EZ Review - MD and SJ to contact Glenn to ensure details of the EoI. Also, to ensure formal support from local MPs</p>	SJ/MD		X		Change in LEP Governance.
05/10/22	<p>5.6 - Glenn C-G will be contacted by SJ to progress an SPF bid. Jordan Whaley will be contacted regarding match-funding opportunities for SPF. Timing is</p>	SJ	X			

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	restricted so this action is immediate. GC-G has signed off the SPF application and funding pots have been lined up.					
05/10/22	7.2 - MV will follow up on the former Arla site at St. Mawgan Airport to explore the possibility of developing co-working spaces. 8/12 – MV reports that a housing developer has submitted a pre-app. It was thought the site would be a mixed-use development, but residential use only is the option. 20/4 Acorn purchase has gone through, no further updates. 21/6/23 Planning approval imminent with workspace as part of proposal. Will continue to monitor.	MV	X			
05/10/22	12.2 – EoI for Investment Zone with Glenn CG	SJ/MD		X		
09/06/22	4.9 – County Deal – SJ do similar paper on FLOW. To involve with DJ, Mike King, and Glenn to ensure proposal is compliant to County Deal Devolution Deal for Cornwall has been agreed. Change to LEP Governance, private investment ongoing, subgroups as before with name change. Link to SPF Governance to avoid duplication.	SJ	X			
09/06/22	4.11 – MV to research iso pods for temporary living and working accommodation. MT has details for 1. Ongoing EZ GF for more scoping work. FLOW workforce model has a long-term strategy.	MV		X		

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	<p>8/12 – The Board is still keen to explore the temporary accommodation, particularly with the Spaceport launch. There are numerous people in need of accommodation as business opportunities continue at CAN.</p> <p>MV has been scoping costs and feasibility, the NHS is modelling family accommodation which can be evidenced as a successful model to follow.</p> <p>Opportunity to use SPF for feasibility studies, link with SS (Skills) and Treveth. Gather data.</p> <p>Keep on radar of Board.</p>					
09/06/22	11.3 AOB SJ and GE to have a conversation around establishing a FLOW academy	SJ/GE	X			
27/4/21	<p>7.2 Spoil creation at Sector 2 – Blue Abyss pool. Discuss further with Glenn in relation to G7 and prolongation of EZs</p> <p>Due diligence with Govt – proceed with caution. Costs share with Govt / ensure no duplication of process</p> <p>BA has external backing investment which may be useful as green energy Visit on 02 November – meet stakeholders and Yonder, investment – may interest GES</p>	MV	X			Continuing due diligence taking place, negotiations continue with Blue Abyss regarding funding partners & deliverables
27/4/21	<p>7.2 Blue Abyss spoil to be included within Planning application as condition</p> <p>Secure funding – keep monitoring, Blue Abyss still scoping investment opportunities. Interest has been expressed by Yonder as investor in Blue Abyss which will be kept 'live.' There may also be opportunities for Yonder to invest in other projects which Glenn</p>	MV	X			Due diligence taking place

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	<p>and MD will progress.</p> <p>8/12 – Exclusivity period has ended; proof of funding required from BA to release exclusivity</p> <p>21/6/23 Will stay in touch with company and any change in position will be brought back to EZ Board</p>					